

CONFIRMED MINUTES

BOARD MEETING - JUNE



At the **Board Meeting - September** on **21 Sept 2026** these minutes were **confirmed as presented**.

Name:	Bowls Auckland
Date:	Monday, 29 June 2026
Time:	2:00 pm to 4:00 pm (NZST)
Location:	Bowls Auckland , 17 Stokes Road, Mount Eden, Auckland, New Zealand
Board Members:	Rikki Swannell , Ian Dee (Chair), Craig Pryor, Helen Blick , Karl Andersen, Michael Feek , Tere Brunton
Attendees:	Dean Bartlett

1. Opening Meeting

1.1 Apologies

No apologies.

1.2 Confirm Minutes

Board Meeting - May 25 May 2026, the minutes were confirmed as presented.



Confirm Minutes

That the minutes of the May meeting be accepted and approved as true and correct.

Decision Date:	29 Jun 2026
Mover:	Helen Blick
Second:	Tere Brunton
Outcome:	Approved

1.3 Matters Arising

Taken as read, with the following noted.

- RS and MF put through their apologies for the upcoming AGM.

1.4 Interests Register

No change.

1.5 Health & Safety Report

Taken as read, with DB highlighting.

- There was an incident at Royal Oak involving alcohol, which was well managed by the Club.
- Bowls New Zealand have sent through their recently adopted updated Health and Safety reporting form, which will be considered and tabled at the next Board Meeting.

2. Board Annual Work Plan

2.1 Board Work Plan

Taken as read.

2.2 Approve Annual Financials

The financials were not ready to be tabled, and will be circulated via correspondence seeking approval.

2.3 Business Plan

- Taken as read, with DB highlighting the following was completed in the past 12-months.
 - New constitution adopted, and successfully re-registered.
 - Board completing the Governance 101 training and members taking part in the AKTIVE governance course.
 - A staff welfare policy was created.
 - Performance Strategy was advanced including seven players and one coach gaining national selection.
 - Financial Strategy was delivered.
 - Regional Facilities Plan was established and advanced with five of the top 10 projects completed.
 - Eight clubs were included in the Club is the Hub managers programme, including a hybrid pilot.
 - All clubs completed the re-registration process.
 - Integration of the Winter 0 to 5 Year Programme.
 - Four Club Leaders Workshops were delivered, with now over 30 templates available to clubs.
 - The Youth / Rangatahi programme reached over 4,500 kids.
 - Gained World Bowls sanctioning, with the establishment and delivery of the inaugural JBWere Auckland Open.
 - Gained Bowls New Zealand Silver Status for the St George National Under 26 Pairs from 2027 onwards.
 - Two Bowls Auckland events broadcast on SkyTV.
 - 80% of full playing members have a profile on Bowlshub.



Board Plan Approval

The 2025/26 Business Plan was accepted.

Decision Date: 29 Jun 2026

Mover: Karl Andersen
Seconded: Michael Feek
Outcome: Approved

2.4 Board Induction Process

Taken as read, with the following discussed.

- Needs to include reference to the St George Fund, whilst removing Rawhiti Fund.
- Board Meetings to be updated to a start time of 2pm.



Board Induction Plan

That the Board Induction Plan subject to changes be accepted and approved.

Decision Date: 29 Jun 2026
Mover: Michael Feek
Seconded: Craig Pryor
Outcome: Approved



Induction Plan

Update the Board Induction Plan.

Due Date: 24 Jul 2026
Owner: Dean Bartlett

2.5 Review Performance Policies

Taken as read, with the following discussed.

- Consider the inclusion of an anti-betting policy.
- Remove the word 'annually' in the Selection Policy in clause 2.2.



Performance Policies

That the Performance Policies subject to the changes be accepted and approved.

Decision Date: 29 Jun 2026
Mover: Tere Brunton
Seconded: Helen Blick
Outcome: Approved



Performance Policy

Update and circulate the policies.

Due Date: 24 Jul 2026
Owner: Dean Bartlett

3. Management Reports

3.1 CEO Report

Taken as read, with DB highlighting the following.

- The Board Selection Panel completed their process, and have formed a recommendation to go to the AGM.

- The final notice was sent to clubs with all relevant information as per the Constitution. The soft copy of the Annual Report including audited financials will be sent to all voting members during the week starting 20 July.
- Centre Event/s entry has surpassed last season's figures with the final event on the calendar, WinterClub having 42 entries, which is the most in the history of Bowls Auckland.

The Board requested that Mt Wellington's financial position be added to a 'Keep in View' item.

4. Finance Reports

4.1 Executive Summary

Taken as read.

4.2 Finance Committee Minutes

Taken as read.

The Board thanked Frances Turrall (Finance Manager) and the Finance Committee for their contribution over the financial year.



Finance Committee Minutes

That the June Finance Committee minutes be accepted and approved.

Decision Date:	29 Jun 2026
Mover:	Michael Feek
Seconder:	Helen Blick
Outcome:	Approved

4.3 End of Month Financials

Taken as read.

5. General Reports

5.1 Kimberley Investment Committee: Performance Summary Report

Taken as read, with DB highlighting.

- Portfolio has increased 39% over a 36 month period, 26% over 24 months, and 13.5% in the last 12-month after withdrawals have been made.

5.2 Bowls Auckland Foundation

Taken as read, with DB highlighting.

- Kevin Hickland (Trustee) will speak to the AGM regarding the proposed levy.
- End of Year financials have been completed and will be uploaded to the Charities Services website.

5.3 Blue Waters Community Trust

Taken as read, with DB highlighting.

- Management are currently preparing end of year financials, and will submit following completion.
- Once the financials have been submitted, the winding down process will begin.

5.4 New Lynn Bowling Club

Taken as read, with DB highlighting.

- Thank you to the Board members, and staff who attended the New Lynn Bowling Club 2026 AGM.
- At the AGM the members of the club, again voted that Bowls Auckland continue in administration of the Club, and officially take on the governance and overseeing responsibilities of the Board.
- In addition, there was a ceremonial President and Vice President elected, along with an operational sub-committee who will report to the Club Manager, whilst the Club Manager reports to Bowls Auckland through the CEO.
- The Board acknowledged and thanked the contribution of the Club Manager - Agnes Motu.
- The 2026 Financials illustrated the continuation of a positive trend, however, budget was missed.
- The Club have made a positive start to the new financial year, and are currently beating budget.

5.5 President's Report

Taken as read.

The Board thanked the President.

6. Governance Papers

6.1 Ellerslie Bowling Club - Update

Taken as read.

- The Board discussed potential changes to the Constitution which would offer further protection or consultation if similar circumstances are to occur again.



Constitution Changes

To draft a proposed constitution change.

Due Date: 23 Jul 2026

Owner: Dean Bartlett

6.2 Kimberley Investment Committee

Taken as read, with the Board discussing.

- Three applications were received with two vacancies.
- The Board considered all applications, and agreed to progress with Mark Gatward and John Slater.
- The Board thanked David Timms for his contribution.



Kimberley Investment Fund Committee

That the Board approves the Committee appointments as Mark Gatward and John Slater.

Decision Date: 29 Jun 2026
Mover: Ian Dee
Seconders: Michael Feek
Outcome: Approved



Inform the Committee

To inform the Committee.

Due Date: 23 Jul 2026
Owner: Dean Bartlett

7. Operational Papers

7.1 Performance Team Management Recommendation

Taken as read, with DB highlighting.

- In addition, Les Eagleton has been recommended to the position of Assistant Coach / Selector for the Under 26 Team.



Performance Team Management

The Board accepts and approves the recommendation for representative coaches / selectors as presented.

Decision Date: 29 Jun 2026
Mover: Ian Dee
Seconders: Craig Pryor
Outcome: Approved

8. Club Investment Fund

8.1 Application/s and Update

Taken as read.

9. Avondale Fund

9.1 Applications and Update

Taken as read.

There is currently a vacancy in the Committee, which is needed to be filled.



Committee Member

To table a recommendation.

Due Date: 30 Jul 2026
Owner: Dean Bartlett

10. General Business

10.1 General Business

NA

11. Close Meeting

11.1 Close the meeting

Next meeting: No date for the next meeting has been set.

Ian Dee.

Ian Dee
24 Sep 2026