

CONFIRMED MINUTES

BOARD MEETING APRIL



At the **Board Meeting - May** on **25 May 2026** these minutes were **confirmed as presented**.

Name:	Bowls Auckland
Date:	Monday, 20 April 2026
Time:	3:00 pm to 5:00 pm (NZST)
Location:	Bowls Auckland , 17 Stokes Road, Mount Eden, Auckland, New Zealand
Board Members:	Ian Dee (Chair), Craig Pryor, Helen Blick , Karl Andersen, Michael Feek , Tere Brunton
Attendees:	Dean Bartlett
Apologies:	Rikki Swannell

1. Opening Meeting

1.1 Apologies



Apologies Accepted

That the apologies be accepted.

Decision Date:	20 Apr 2026
Mover:	Ian Dee
Seconder:	Karl Andersen
Outcome:	Approved

1.2 Confirm Minutes

Board Meeting - February 16 Feb 2026, the minutes were confirmed as presented.

Board Meeting - Strategic Planning 30 Mar 2026, the minutes were confirmed as presented.



Minutes Approved

That the minutes of Board Meetings in February and March as tabled be approved as a true and accurate record.

Decision Date:	20 Apr 2026
Mover:	Helen Blick
Seconder:	Karl Andersen
Outcome:	Approved



Minutes Posted on Website

Minutes to be posted on the website.

Due Date:	30 Apr 2026
Owner:	Dean Bartlett

1.3 Matters Arising

As previously approved a request will be sent to Bowls New Zealand for updates to the Domestic Regulations in terms of 'keep the game rolling' and to align player eligibility clause/s for all national pathway events with what is currently included in the National Interclub 7's.



Request / Recommendation Sent to Bowls New Zealand

Request / Recommendation Sent to Bowls New Zealand

Due Date: 30 Apr 2026

Owner: Dean Bartlett

1.4 Interests Register

1.5 Health & Safety Report

Taken as read.



Health and Safety Report Accepted

That the Health and Safety Report as tabled be accepted.

Decision Date: 20 Apr 2026

Mover: Michael Feek

Seconder: Tere Brunton

Outcome: Approved

2. Board Annual Work Plan

2.1 Board Work Plan

Taken as read.

2.2 Updated Strategic Plan

DB highlighted one update as requested from the March Strategic Meeting.



Updated Strategic Plan

That the Strategic Plan as tabled be approved.

Decision Date: 20 Apr 2026

Mover: Michael Feek

Seconder: Karl Andersen

Outcome: Approved



Publish Strategic Plan

Publish and communicate the updated Strategic Plan to stakeholders.

Due Date: 30 Apr 2026

Owner: Dean Bartlett

2.3 Constitution Review

DB highlighted one proposed amendment.

- That Bridge Park be included in the eligible recipients as per the Deed of Agreement.
- This amendment will be put forward to the members at the 2026 AGM.



Constitution Amendment

To propose the amendment to the AGM seeking approval.

Due Date: 18 Jul 2026
Owner: Dean Bartlett

2.4 General Regulations Review

DB highlighted several updates to the Regulations to bring the document into line with modern practices.



General Regulations

That the updated General Regulations as presented be accepted and approved.

Decision Date: 20 Apr 2026
Mover: Ian Dee
Seconder: Michael Feek
Outcome: Approved



General Regulations

Publish Updated General Regulations

Due Date: 30 Apr 2026
Owner: Dean Bartlett

2.5 Club Affiliation Fee Review

DB recommended that the Affiliation Fee be increased in line with CPI as at 31 March 2026.

*At the time of the meeting the CPI number had not been released, however, subsequently it was published by Stats NZ as 3.1%.



Affiliation Fee

That the Affiliation Fee for 2026/27 increase by 3.1%.

Decision Date: 20 Apr 2026
Mover: Ian Dee
Seconder: Michael Feek
Outcome: Approved



Affiliation Fee Confirmation

To inform the clubs of the increase by 30 May 2026 as per the Constitution.

Due Date: 29 May 2026
Owner: Dean Bartlett

2.6 Board Selection Panel Composition

ID highlighted that the recommended Board Selection Panel for 2026 be.

- Graeme Bennett (Club Delegate).
- Helen Blick (President).

- Kevin Hickland (Board Appointee).



Board Selection Panel

That the Board Selection Panel for 2026 be accepted and approved as recommended.

Decision Date: 20 Apr 2026
Mover: Ian Dee
Seconder: Karl Andersen
Outcome: Approved



Inform the Panel

To inform the Panel and outline the process.

Due Date: 30 Apr 2026
Owner: Dean Bartlett

2.7 Subcommittees Review

Taken as read.



Bowls Auckland Subcommittee/s Structure

That the Bowls Auckland Subcommittees be accepted and approved as presented.

Decision Date: 20 Apr 2026
Mover: Ian Dee
Seconder: Karl Andersen
Outcome: Approved



Application Process / Recommendation

To begin the application process as per the Constitution and General Regulations and provide a recommendation/s to the Board for each Committee as and when applicable.

Due Date: 31 May 2026
Owner: Dean Bartlett

3. Management Reports

3.1 CEO Report

Taken as read, with DB highlighting.

- A Trust Funding Schedule has been established, and is currently being delivered.
- Hosted a Delegates Forum to discuss and take feedback on the Calendar of Events 2026/27.
- Paul MacKinnon (Performance Lead) is currently undertaking a season review, and a recommendation for Team Management positions for 2026/27 will be tabled to the Board by the end of May 2026.
- Various contract roles within Bowls Auckland are currently being extended or renewed.

3.2 Bowls New Zealand Correspondance

Taken as read, with DB highlighting.

- The St George National Under 26 Pairs Tournament gained National Silver Star Status, which is great acknowledgement for the tournament, and supports the continued success of the Rangatahi Strategy.
- The Status will mean more participation, better awareness, calendar protection and overall greater prestige.

4. Finance Reports

4.1 Executive Summary

Taken as read.

4.2 Finance Committee Minutes

Taken as read.



Finance Committee Minutes

That the Finance Committee Minutes be accepted and approved as tabled.

Decision Date: 20 Apr 2026
Mover: Michael Feek
Seconder: Ian Dee
Outcome: Approved

4.3 End of Month Financials

Taken as read with DB highlighting.

- March tracked closely with budget with a favourable end of month result mainly due to accounting for part of the final grant distribution from Rawhiti.

4.4 2027 Draft Budget

Taken as read, with DB highlighting.

- This is the first budget without income received from Blue Waters and Rawhiti, which for the most part has been replaced by a Kimberley Fund withdrawal.
- Most areas are somewhat business as usual, with spending aligned with strategic outcomes.
- Aspirational targets for Trust Funding and Sponsorship have been included which will be managed closely.
- Based on budget and current cash position, there may be a cash flow challenge nearer the end of the financial year, a cashflow forecast will be produced in May to accompany the budget.

MF requested that the depreciation schedule be updated to include replacement of one vehicle in the fleet.



2027 Budget

That the 2027 Budget be approved as presented subject to an updated depreciation schedule.

Decision Date: 20 Apr 2026
Mover: Michael Feek
Seconder: Ian Dee

Outcome: Approved

5. General Reports

5.1 Kimberley Investment Committee: Performance Summary Report

Taken as read.

5.2 Bowls Auckland Foundation

Taken as read.

5.3 New Lynn Bowling Club

Taken as read, with DB highlighting.

- Club have completed the 2024/25 audit with full financials to be distributed to the Board and members.
- Club has started the 2025/26 audit.
- Following a current Term Deposit maturing at the end of April, an Investment Fund as per the Constitution will be established, which will safeguard and grow the club's cash reserves.
- Club presented a 2026/27 budget which was discussed between the Board. Ultimately the Board approved the Budget, however, stressed the importance to continue to limit costs, and increase income to get to break even as swiftly as possible therefore, establishing a financially sustainable model.
- Looking beyond historic club activity, the Board encouraged the Club and management to seek alternate uses for the site that drive activity and income.
- The AGM is planned for 20 June 2026.



New Lynn Budget

That the Board accept and approve the New Lynn Budget as tabled.

Decision Date: 20 Apr 2026
Mover: Ian Dee
Seconder: Michael Feek
Outcome: Approved



New Lynn Actions

- Distribute 2024/25 audited financials.
- Complete 2025/26 audit.
- Set up Investment Fund.
- Deliver AGM.

Due Date: 31 May 2026
Owner: Dean Bartlett

5.4 President's Report

Taken as read.

The Board thanked the President for her active, positive role in the bowling community, which is well supported by other Board Members.



President's Report

That the President's Report be accepted and approved as tabled.

Decision Date: 20 Apr 2026
Mover: Michael Feek
Seconded: Tere Brunton
Outcome: Approved

6. Governance Papers

6.1 Blue Waters Community Trust

Taken as read, with DB highlighting.

- The Trust has not yet been wound down due to a potential opportunity, it is hoped there will be more clarity by the end of April.
- If the opportunity doesn't provide a clear window for the Trust to continue, it is planned it will be wound up.
- As the Trust is currently continuing (as a Charity) the Trustee's insurance has been renewed for a further five months, which Bowls Auckland will underwrite.



Blue Waters

To inform the Board of closure or not.

Due Date: 30 Apr 2026
Owner: Dean Bartlett

6.2 Club is the Hub - Future Paper

Taken as read, with DB highlighting.

- The programme is coming to the end of it's third year.
- Over this time, eight clubs have been included.
- The Future Funding Plan includes three bands with different funding, and objectives for clubs dependent on their situation.
 - Band 1 - Year 1 to 3
 - Band 2 - Year 4 to 6
 - Band 3 - Year 7 to 9
- The intent is that the investment into specific clubs is reduced annually to support sustainability, while the outcomes also evolve to ensure continued return on investment.
- In addition it is planned that the Papatoetoe Club Manager continue for a further two years as currently set up, and once the Club completes it's third year in the programme, the employment of the role will be handed over to the Club.
- As planned, all clubs will be reviewed in May 2026, with Funding approved in June 2026 for the 2026/27 cycle.



Club is the Hub Club Review / Funding Confirmation

Table club reviews, and recommendation for the next cycle.

Due Date: 25 May 2026
Owner: Dean Bartlett

7. Club Investment Fund

7.1 Application/s and Update

Taken as read, with DB highlighting.

- The Papatoetoe Lights Project has been completed, meaning the first facilities project supported by the Fund, which is a monumental moment.
- The current Balance of the Fund is \$317,00 with \$75,270 being tagged for future projects, leaving \$241,730 for the 2026/27 financial year.
- The Fund needs to finance Club is the Hub and the Facilities Plan for those clubs who sit outside the Avondale Fund.
- It is envisioned, \$185,000 will be applied to Club is the Hub (pending approval) leaving \$55,000 for Facilities Projects - unless a further withdrawal from the Kimberley Fund is activated.
- Mt Albert submitted an application to support their natural to carpet conversion project, which included a re-allocation of a previous Rawhiti Grant of (\$14,128).
- The proposed project is number six on the Facilities Plan Priority List, and since its inception has moved to 2nd due to completion of other projects.
- The Board approved a grant of up to \$64,128 (\$50,000 from the Club Investment Fund and \$14,128 re-allocation) for the project subject to a counter signed agreement.



Mt Albert Club Investment Fund Application - Facilities

The Board approve a grant of up to \$64,128 (\$50,000 from the Club Investment Fund and \$14,128 re-allocation) for the project subject to a counter signed agreement.

NB Michael Feek abstained due to his Life Membership at the Club.

Decision Date: 20 Apr 2026
Mover: Ian Dee
Seconder: Tere Brunton
Outcome: Approved



Mt Albert Grant

Inform the club, receive a counter signed agreement and work with the club to execute the grant.

Due Date: 30 Apr 2026
Owner: Dean Bartlett

8. Avondale Fund

8.1 Applications and Update

Taken as read with DB highlighting.

- New Lynn submitted an application for \$5,172.63 to go towards a facility upgrade project.
- The Board approved the grant, which will now go to the Avondale Fund Committee for sign off.



New Lynn Avondale Fund Application

That the Board approves a grant to New Lynn of \$5,172.63 for the project as tabled to be passed to the Avondale Fund Committee for final sign off.

NB Karl Andersen and Craig Pryor abstained from the vote due to their membership at the Club.

Decision Date: 20 Apr 2026
Mover: Helen Blick
Seconder: Tere Brunton
Outcome: Approved

9. Rawhiti Fund

9.1 Project Update

Taken as read, with DB highlighting.

- There are currently three pre-approved projects that are yet to be completed totaling \$175,000.
- These monies will be transferred to the Club Investment Fund, along with the responsibility of completing them as approved by the past Rawhiti Committee, therefore, honoring the grants.
- The above will result in no record of the Rawhiti Fund in financial documents from 2026/27 onwards, and complete the transition from Rawhiti to the Club Investment Fund.



Transfer Funds

Transfer the remaining funds from Rawhiti into the Club Investment Fund.

Due Date: 30 Apr 2026
Owner: Dean Bartlett

10. General Business

10.1 General Business

The Board discussed the preferred time of meetings, and requested a normal start time of 2pm.

11. Close Meeting

11.1 Close the meeting

Next meeting: Board Meeting - May - 25 May 2026, 3:00 pm

Ian Dee.

Ian Dee
29 May 2026