

CONFIRMED MINUTES

BOARD MEETING - FEBRUARY



At the **Board Meeting April** on **20 Apr 2026** these minutes were **confirmed as presented**.

Name:	Bowls Auckland
Date:	Monday, 16 February 2026
Time:	3:00 pm to 5:00 pm (NZDT)
Location:	Bowls Auckland , 17 Stokes Road, Mount Eden, Auckland, New Zealand
Board Members:	Ian Dee (Chair), Craig Pryor, Helen Blick , Karl Andersen, Rikki Swannell , Tere Brunton
Attendees:	Dean Bartlett
Apologies:	Michael Feek

1. Opening Meeting

1.1 Apologies



Apologies Accepted

That the apology be accepted.

Decision Date:	16 Feb 2026
Mover:	Ian Dee
Seconder:	Karl Andersen
Outcome:	Approved

1.2 Confirm Minutes

BA Board Meeting - December 15 Dec 2025, the minutes were confirmed as presented.



Minutes Approved

The Minutes of December 2025 were approved as a true and accurate record.

Decision Date:	16 Feb 2026
Mover:	Helen Blick
Seconder:	Tere Brunton
Outcome:	Approved

1.3 Matters Arising

DB highlighted.

- Central Bowling Club.
- 1 to 5 Year Winter Programme Strategy.

1.4 Interests Register

1.5 Health & Safety Report



Approve the Health and Safety Report

That the Health and Safety Report be received and accepted.

Decision Date: 16 Feb 2026
Mover: Ian Dee
Seconder: Tere Brunton
Outcome: Approved

2. Board Annual Work Plan

2.1 Board Work Plan

Taken as read.

2.2 Business Plan Update

DB highlighted, exciting progress in the following areas.

- Identification and support of performance coaches has been strong with four new coaches being appointed and developed, and one being recognized nationally.
- The Club Investment Fund has been opened, and is seed funded to at least the end of 2026/27 via the winding up of the Rawhiti Fund.
- The Bowls Auckland Facilities Plan was completed, with two current projects being part funded and nearing completion.
- Eight clubs have been introduced and are currently part of the Club is the Hub Manager's programme.
- Four Club Leaders' Workshops have been delivered over 2025/26.
- Rangatahi Roll Up is well on the way to the goal of 4,000 kids, with 1,500 engaged prior to the busiest term (term 1).
- A flagship event was established and delivered - JBWere Auckland Open.



Business Plan Update Approved

The Business Plan was received and approved as presented.

Decision Date: 16 Feb 2026
Mover: Tere Brunton
Seconder: Karl Andersen
Outcome: Approved

2.3 Risk Register Review

DB highlighted.

- The new funding model will come into affect entirely in the 2026/27 financial year.
- The major risks being the organization's ability to receive increased sponsorship and trust funding grants (outside Blue Waters).

- The mid to long term risk is to ensure the organization can operate to the level it wants and fund a club investment fund whilst staying under the 10% withdrawal cap from the Kimberley Investment Fund.



Risk Register Approved

That the Risk Register as tabled be received and approved.

Decision Date: 16 Feb 2026
Mover: Ian Dee
Seconder: Helen Blick
Outcome: Approved

3. Management Reports

3.1 CEO Report

DB highlighted.

- Trust funding outside Blue Waters continues to be a challenge, with a current success rate of 25% (2 out of 8 applications).
- The Playing Programme Committee has started the review of the current playing calendar which will include a player survey, and delegates forum prior to tabling the draft 2026/27 playing calendar to the Board in May.
- Acknowledged and thanked all those involved in delivering centre events, especially the JBWere Auckland Open, which was a hugely successful tournament.
- Tabled a recommendation from Bowls New Zealand on changes to their auditing process, including excluding Service Performance Reporting.



CEO Report Approved

That the CEO Report as presented by received and approved.

Decision Date: 16 Feb 2026
Mover: Ian Dee
Seconder: Karl Andersen
Outcome: Approved



Bowls Auckland Audit

That the Board approves to exclude Service Performance Reporting (SPR) from the Bowls Auckland auditing process as recommended by Bowls New Zealand.

Decision Date: 16 Feb 2026
Mover: Karl Andersen
Seconder: Ian Dee
Outcome: Approved



Changes to Audit Process

Changes to Audit Process - Inform the Clubs and Auditor

Due Date: 20 Mar 2026
Owner: Dean Bartlett

3.2 Bowls New Zealand Correspondance

As above.

4. Finance Reports

4.1 Executive Summary

DB highlighted.

- January was a quiet month with no centre events.
- The sole risk in non-obtained income at this point is a further \$20,000 forecast / budgeted in trust funding.

4.2 Finance Committee Minutes

DB highlighted.

- The Finance Committee recommend that as part of the draft budget a planned withdrawal of \$600,000 be made in the 2026/27 financial year from the Kimberley Investment Fund.



Kimberley Fund Withdrawal Approved

That the Board receives and approves the Finance Committee's recommendation to make a \$600,000 withdrawal during the 2026/27 financial year subject to final budget approval in April.

Decision Date: 16 Feb 2026
Mover: Ian Dee
Seconder: Helen Blick
Outcome: Approved



Kimberley Withdrawal

To inform the Kimberley Investment Fund Committee.

Due Date: 26 Mar 2026
Owner: Dean Bartlett

4.3 End of Month Financials

Taken as read.

5. General Reports

5.1 Kimberley Investment Committee: Performance Summary Report

Taken as read.

5.2 Bowls Auckland Foundation

The Board discussed the proposed levy that would help fund the Bowls Auckland Foundation, and further safeguard the future of club investment.



Foundation Levy

That the Board approve a \$2 per full playing member levy be added to the Membership Fee which will then in-turn be transferred to the Bowls Foundation. The motion will be put to the AGM seeking approval.

Decision Date: 16 Feb 2026
Mover: Karl Andersen

Seconded: Rikki Swannell
Outcome: Approved

5.3 New Lynn Bowling Club

DB highlighted.

- Continue to have challenges with the auditing process, which should be completed by the end of February 2026.
- Are currently exploring alternate options to both an external accountant for the end of year financials and auditor for the 2025/26 financial year.
- Management are to table a draft budget for 2026/27 in March.
- The club are currently behind budget, and are forecast to end the 2025/26 financial year in deficit.
- Despite an increase in membership, and membership activity, it seems external income through bookings is hugely pivotal to the club's future.



Table the Budget

To table the club's draft 2026/27 budget.

Due Date: 25 Mar 2026
Owner: Dean Bartlett

5.4 President's Report

HB highlighted the passing of Mike Bradshaw who was a long time bowler at club and centre level.

The Board thanked HB for her ongoing contribution as President and willingness to get around the bowling community.

6. Governance Papers

6.1 Blue Waters Community Trust

The Board discussed the recommendation to officially wind down the Blue Waters Community Trust as it no longer holds a gaming license, and if an opportunity shall arise in the future, the newly established Foundation may cease it.

ID thanked all trustee's and everyone involved in the set up and delivery of the Blue Waters Community Trust, noting its significant positive contribution to bowls in Auckland.



Blue Waters Community Trust Future

That the Board approves that as the Trust no longer holds a gaming license, the Blue Waters Community Trust be officially wound down.

Decision Date: 16 Feb 2026
Mover: Ian Dee
Seconded: Rikki Swannell
Outcome: Approved



Blue Waters Community Trust

DB to inform the trustee's and action as applicable.

Due Date: 27 Mar 2026
Owner: Dean Bartlett

7. Operational Papers

7.1 Performance Presentation

Paul MacKinnon presented, highlighting.

- Both squads Premier and Development won their respective octagonal tournaments over the weekend of 14 and 15 March.
- The respective team management personnel are meeting during the week starting 16 February to select sides for Intercentre and the 1 to 5 Year Octagonal happening in mid-March.
- The respective management structures are working well, with all squads having up to date campaign plans, and player succession documents which guides selection.
- The Women's, Men's Development and 1 to 5 Year programme's especially have increased the development opportunities to players, which is showing through in the on-green performance.

7.2 Kolmar & Bowls Papatoetoe

Taken as read.

7.3 Pt Chevalier Bowls

Taken as read, with the Board re-confirming their support of the Club.



Pt Chevalier Request for Financial Assistance

The Board approved the request from Pt Chevalier, which will conclude in the previously approved Rawhiti Fund grant of \$25,000 for the natural to carpet project to be re-distributed in full to support the club's legal costs as per the current situation with the Anglican Church.

Decision Date: 16 Feb 2026
Mover: Ian Dee
Seconder: Tere Brunton
Outcome: Approved



Inform Pt Chevalier

To inform Pt Chevalier and action as applicable.

Due Date: 27 Feb 2026
Owner: Dean Bartlett

7.4 Club Constitutions

Taken as read.

7.5 Flagship Event Strategy - JBWere Auckland Open Review

DB highlighted.

- It was a very successful event with nearly every KPI hit including (but not limited to).
 - Commercial partner obtained - JBWere.

- Increase in entries - Increased 8% year on year.
- Marque player - Barrie Lester (Australia).
- Broadcast - YouTube and Sky.
- Community Activations - Ran two Have-A-Go Days engaging with over 100 people.
- Merchandise - Designed and sold event merchandise.
- Site Promotion - On-green activations during the finals.

7.6 Club is the Hub Update

DB highlighted.

- Balmoral have appointed their first ever full-time club manager to begin on Monday 23 February.
- Henderson have an offer out to their preferred candidate.
- Blockhouse Bay will complete first interviews during the week starting 23 February.

8. Club Investment Fund

8.1 Application/s and Update

Taken as read.

8.2 Loan Offer / Agreement

Taken as read.



Funding Agreement Approval

The Board approved the proposed Funding Agreement including Bowls Papatoetoe and Kolmar.

Decision Date: 16 Feb 2026
Mover: Ian Dee
Seconded: Karl Andersen
Outcome: Approved



Inform the Parties - Funding Agreement

To inform the parties, and eventually sign and enact the agreement.

Due Date: 28 Feb 2026
Owner: Dean Bartlett

9. Avondale Fund

9.1 Applications and Update

Taken as read.

10. St George Fund

10.1 Committee Update

DB highlighted.

- The Committee had its first meeting on 13 February.
- A grant of \$500 was awarded to support costs associated with Hannah Dawson participating in the Lion City Cup.

11. Rawhiti Fund

11.1 Project Update

DB highlighted.

- Howick have settled on the price of the variations in addition to the original costs. It is likely that all or part of the variations costs will be covered by the contingency provided by Bowls Auckland. DB to confirm at the next Board meeting.
- Pakuranga requested to utilize part of the awarded grant towards its covered green project for the planning and design phase.
- The Board discussed the request and at this stage would not support a portion of the grant going towards the planning phase, however, are open to considering the request further in a different structure.



Confirm Costs

To confirm final costs of the project, and thus Bowls Auckland's contribution.

Due Date: 20 Mar 2026
Owner: Dean Bartlett

12. General Business

12.1 General Business

NA

13. Close Meeting

13.1 Close the meeting

Next meeting: Board Meeting - Strategic Planning - 30 Mar 2026, 1:00 pm

Ian Dee.

Ian Dee
22 Apr 2026