

CONFIRMED MINUTES

BA BOARD MEETING - JUNE



At the **BA Board Meeting - September** on **1 Oct 2025** these minutes were **confirmed as presented**.

Name:	Bowls Auckland
Date:	Monday, 30 June 2025
Time:	1:00 pm to 2:46 pm (NZST)
Location:	Bowls Auckland , 17 Stokes Road, Mount Eden, Auckland, New Zealand
Board Members:	Ian Dee (Chair), Craig Pryor, Helen Blick , Karl Andersen, Michael Feek , Rikki Swannell , Tere Brunton
Attendees:	Dean Bartlett

1. Opening Meeting

1.1 Apologies

NA

1.2 Confirm Minutes

BA Board Meeting - May 26 May 2025, the minutes were confirmed as presented.



Board Minutes

That the May Board Minutes be approved as true and accurate.

Decision Date: 30 Jun 2025
Mover: Ian Dee
Seconder: Rikki Swannell
Outcome: Approved

1.3 Matters Arising

- ID provided an update on the St George wind up, suggesting that Bowls Auckland will provide their services to assist in its completion.
- ID and DB provided an update on the proposed Bowls Auckland World Series Event, noting that both parties are awaiting approval by Bowls New Zealand.

1.4 Interests Register

- MF - updated Associate to Limited Member at Epsom.

1.5 Health & Safety Report



Health and Safety Report

That the May Health and Safety Report be accepted.

Decision Date: 30 Jun 2025
Mover: Michael Feek
Seconder: Ian Dee
Outcome: Approved

2. Board Annual Work Plan

2.1 Board Work Plan

Taken as read.

2.2 Business Plan 2024/25 - Review

Taken as read.

2.3 Business Plan 2025/26

Taken as read, with DB highlighting.

- Key Focus Areas as per Strategic Plan Meeting.
 - Capability - Financial Strategy.
 - Clubs - Investment Fund and support mechanisms.
 - Connection - Youth Strategy, Social / Twilight Strategy, Broadcast Strategy, Flagship Event, and Membership Structure/s.
- Deferred or carried over items.
 - Governance Plan.
 - Constitution re-registering - for Bowls Auckland and clubs.
 - Integration of AI.
 - Performance Development Programme.
 - Umpire Plan.
 - Greens / Greenkeeper Plan.



2025/26 Business Plan Approval

That the Board approves the Business Plan for 2025/26 as presented.

Decision Date: 30 Jun 2025
Mover: Ian Dee
Seconder: Tere Brunton
Outcome: Approved

2.4 Board Member Induction Review / Approval



Board Induction Review / Approval

That the Board approves the Board Induction Process.

Decision Date: 30 Jun 2025

Mover: Karl Andersen
Seconded: Ian Dee
Outcome: Approved



Governance 101 Online Course

To complete the course before the September meeting.

Due Date: 30 Sept 2025
Owners: Helen Blick , Karl Andersen, Michael Feek , Tere Brunton

2.5 Performance Policies

Taken as read, with DB highlighting.

- Subtle changes have been included based on the end of season review, and to re-enforce the delivery of the Strategy.

HB suggested amendments which will be considered prior to publishing.



Performance Policies

That the Board approves the Performance Policies for 2025/26.

Decision Date: 30 Jun 2025
Mover: Ian Dee
Seconded: Michael Feek
Outcome: Approved

3. Management Reports

3.1 CEO Report

Taken as read, with DB highlighting.

- Bowls NZ will not be presenting at the AGM.
- Updated the Board on the process to appoint Performance Team Management roles.
- Suggested as part of reregistering the Constitution an SGM be held on 28 September.
- Subtle changes to the Centre Events costings have been made and communicated to clubs.
- There were a record number of entries (40) for the upcoming Winterclub series.
- Hosted a Workshop with Club Leaders to discuss and modernize membership systems.

ID added that he and DB attended the Piha Bowling Club AGM in which a new, full Executive were elected, without issue. Bowls Auckland will continue to support the Club as applicable.



CEO Report

That the CEO Report be accepted.

Decision Date: 30 Jun 2025
Mover: Michael Feek
Seconded: Karl Andersen
Outcome: Approved

4. Finance Reports

4.1 Finance Committee Minutes - June

Taken as read.



Finance Committee Minutes

That the June Finance Committee Minutes be accepted.

Decision Date: 30 Jun 2025
Mover: Michael Feek
Second: Rikki Swannell
Outcome: Approved

4.2 Executive Summary

Taken as read.

4.3 End of Month Financials

Taken as read.

5. General Reports

5.1 Kimberley Investment Committee: Performance Summary Report

Taken as read.

5.2 Blue Waters Community Trust Report

Taken as read.

5.3 New Lynn Bowling Club

Taken as read, with DB and ID highlighting.

- Attended the Club's AGM on Saturday 28 June.
- The AGM was very positive with a good feeling among members.
- The members congratulated and thanked Club Manager - Aggie Motu.
- The members voted to retain Bowls Auckland as the 'Board' and to supplement it with a ceremonial President and Vice President and operational sub-committee until the next AGM.
- In addition the members voted to include in the Constitution the 'New Lynn Bowls Investment and Reserve Account' to safeguard and grow it's reserves.
- Management are having challenges with the accountant, therefore, the audited accounts have been delayed, these will be presented to the Board and circulated to all members once received.



New Lynn Bowling Club

That the Board approves to continue administration of the New Lynn Bowling Club until the 2026 AGM.

Decision Date: 30 Jun 2025
Mover: Ian Dee
Seconders: Michael Feek
Outcome: Approved

5.4 President's Report

Taken as read.

DB and ID thanked the President for her commitment and positive contribution to club and centre events over May and June.



President's Report

That the President's Report be accepted.

Decision Date: 30 Jun 2025
Mover: Tere Brunton
Seconders: Rikki Swannell
Outcome: Approved

6. Information Papers / Discussion - Operations

6.1 Financial Strategy - Update

Taken as read, with DB highlighting.

- Foundation to be launched at the AGM, with the marketing campaign starting in August 2025.
- Changes to the Constitution are planned to be made in late September including the Kimberley Investment Fund.
- Subject to the above.
 - The Rawhiti Fund will be wound down in October.
 - The Club Investment Fund will be opened in November.



Financial Strategy Timeline

That the Board approves the Financial Strategy update, process and timeline as presented.

Decision Date: 30 Jun 2025
Mover: Ian Dee
Seconders: Tere Brunton
Outcome: Approved

6.2 Census 2024 Overview - National Overlay

Taken as read, with DB highlighting.

- To support clubs modernize their memberships and maximize trends Bowls Auckland must.
 - Consider changes to its membership type in the Constitution through lobbying for change to Bowls New Zealand.
 - Consider changes to the current membership fee structure to be more equitable across categories and not disincentives full memberships.
 - Support clubs adopt technology that accelerates membership applications.

HB suggested Bowls Auckland assist clubs in an exit interview process to glean key data to why people leave clubs.

7. Avondale Fund

7.1 Update

Taken as read.

8. Rawhiti Fund

8.1 Application/s and Update

Taken as read.



Pakuranga Bowls Covered Green Application

That the Board approves Pakuranga Bowling Club's application for a \$100,000 grant from the Rawhiti Fund to support the installation of a covered green subject to the grant being renewed if works have not started by 1 July 2026.

TB abstained.

Decision Date:	30 Jun 2025
Mover:	Michael Feek
Seconder:	Helen Blick
Outcome:	Approved



Mt Albert Bowling Club's Facility Enhancement Application

That the Board approves Mt Albert Bowling Club's application for a \$14,128.15 grant from the Rawhiti Fund to support the installation of new doors to the clubhouse.

MF abstained.

Decision Date:	30 Jun 2025
Mover:	Rikki Swannell
Seconder:	Karl Andersen
Outcome:	Approved



Mt Wellington Bowls Club is the Hub Project Grant Application

That the Board approves Mt Wellington Bowl's application for a \$5,000 grant from the Rawhiti Fund to support the financial services project.

Decision Date:	30 Jun 2025
Mover:	Ian Dee
Seconder:	Karl Andersen
Outcome:	Approved



Table to the Rawhiti Committee

Action

Due Date:	7 Jul 2025
Owner:	Dean Bartlett

9. General Business

9.1 General Business

NA

10. Close Meeting

10.1 Close the meeting

Next meeting: BA Board Meeting - September - 1 Oct 2025, 1:00 pm

Ian Dee.

Ian Dee
6 Oct 2025