



minutes

Bowls Auckland Inc

Wednesday 1 March 2023
Bowls Auckland Inc. Office
Board Room

PRESENT

Ian Dee (ID) - Chair
Helen Blick (HB)

Greame Scott (GS)
John Ross (JR)

IN ATTENDANCE

Dean Bartlett (CEO)

The Chair welcomed everyone to the meeting.

1. APOLOGIES

- Michael Feek
- Rikki Swannell

Recommendation

That Bowls Auckland Inc Board accepts the apologies.

Moved Greame Scott
Seconded John Ross

Motion Carried

2. BOARD OF MANAGEMENT BUSINESS

2.1 Minutes of Bowls Auckland Inc Board meeting held on 31 January 2023.

Recommendation

That the Minutes of Bowls Auckland Inc Board meeting held on 31 January 2023 to be confirmed as a true and correct record.

Moved Helen Blick
Seconded John Ross

Motion Carried

2.2 Minutes of Bowls Auckland Inc Board meeting held on 21 February 2023 via email correspondence.

Recommendation

That the Minutes of Bowls Auckland Inc Board meeting held on 21 February 2023 to be confirmed as a true and correct record.

Moved Greame Scott

Seconded Ian Dee

Motion Carried

2.3 Corrections to Minutes

Nil

2.4 Matters Arising

5.2 Discussion was held on the covered green project at Papatoetoe Hunters Corner. JR informed the board that the drainage works have commenced, however, the contractor has not yet committed to a timeline of completion.

2.5 Conflict of Interest Register

No Changes.

2.6 Health & safety Report – January 2023

No incidences to report for January with the CEO responding to questions.

2.7 CEO Summary Report

The paper was taken as read and the CEO asked for questions and feedback. Highlighting key points:

- The Board Strategic Session will happen on the afternoon of 9 March. A Strategic Pack will be circulated for pre-reading before the day.
- Bowls New Zealand (BNZ) have taken responsibility of the budget for the upcoming Oceania Challenge which was the preferred outcome. To contribute to the costs (i.e., venue) BNZ applied to Blue Waters Community Trust. The Trust preferred that the contribution came through Bowls Auckland Inc, therefore, proposed, and approved BAI's application, plus the \$7,500 contribution to BNZ for the Oceania Challenge.

Recommendation

That Bowls Auckland Inc Board approves the \$7,500 contribution to the Oceania Challenge to be paid to Bowls New Zealand on receipt of an invoice.

Moved: Ian Dee

Seconded: John Ross

Motion Carried

- The current support from BAI in terms of flood/cyclone relief is to continue to support individual clubs that have been impacted once clubs (and insurers) have had a chance

to access the damage on a case-by-case basis. The true impact of the events plus our support will not be known until clubs submit applications for support or provide details on their circumstances. In the meantime, we will continue to communicate with clubs and explore ways in which we can tangibly assist.

- New Lynn Bowling Club are having an SGM on 21 March. Mark Cameron (CEO, Bowls NZ) will act as the independent Chair, and the BAI CEO will be the independent Observer.
- March is a busy delivery month including the Auckland Secondary School Pairs which have pleasing team registrations at 52 (or 104 students).
- The Premier Bowls Auckland team/s are currently preparing to travel south to compete in the Intercentre Tournament in Christchurch in mid-March alongside the Premier Two team who are playing in the Octagonal tournament over the same time.
- The Rawhiti Committee approved Facility Enhancement grants to replace existing carpet greens for Howick Bowling Club, Mt Eden Bowling Club and Glen Eden Bowling Club, at their last meeting.

Recommendation

That Bowls Auckland Inc Board accepts the CEO report.

Moved: Ian Dee
Seconded: Greame Scott

Motion Carried

2.8 Correspondence

Inwards

- 2.8.1 Alison Rennie – Performance Update.
- 2.8.2 Graeme Halse – Legal Opinion.
- 2.8.3 Douglas Mansell - New Lynn Bowling SGM Notice.

Recommendation:

That Bowls Auckland Inc Board receives the inwards correspondence.

Moved: Ian Dee
Seconded: Greame Scott

Motion Carried

2.9 Finance Reports

The Chair took the reports as read, highlighted key points, and responded to questions.

- 2.9.1 Minutes of the Finance committee meeting held on 16 February 2023 (tabled)
- 2.9.2 Balance Sheet Report as at 31 January 2023
- 2.9.3 Profit & Loss for the month ended 31 January 2023
- 2.9.4 Year End Forecast | January 2023
- 2.9.5 Rawhiti Bank Investments Summary | January 2023
- 2.9.6 Rawhiti Provision Summary | January 2023
- 2.9.7 Rawhiti Coaching Grant | January 2023

Key points:

- Year end projection is looking strong with an updated projection being \$8,000 more than the previous month.
- There may be some decisions following the Strategic Sessions that result in strategic priorities being undertaken in this financial year dependent on an updated projection.
- As per the Rawhiti Committee the unspent \$31,786 coaching grant from the Rawhiti Committee will be returned.
- The Board thanked the Finance Manager for the preparation of the Summary.

Recommendation

That Bowls Auckland Inc Board receives the Finance Reports ended 31 January 2023.

Moved: Greame Scott

Seconded: John Ross

Motion Carried

2.10 Events and Operations Report

HB delivered a verbal report, answered queries, and discussion held on key points, including:

- The next Operations Committee Meeting will be held on 6 March.
- There have been improvements made internally between the collaboration of all parties, and we look forward to improving these further to ensure we all are providing value in a streamlined and efficient manner.

Recommendation

That Bowls Auckland Inc Board receives the Operations Report.

Moved: Helen Blick

Seconded: Ian Dee

Motion Carried

2.11 President Report (verbal update)

GS delivered a verbal report including:

- BAI needs to prioritise those who resource the game being umpires, coaches and greenskeepers.
- Informed the Board that the District Licensing Committee refused the renewal of the club liquor license for the Ponsonby Bowling Club due to an objection from a neighbour. BAI need to ensure this doesn't happen to other clubs and to make them aware, so they don't fall into the same situation.
- He suggested that BAI discusses the situation with Ponsonby Bowls first, and then communicates to all clubs.

Recommendation

That Bowls Auckland Inc Board receives the President's Report.

Moved: Helen Blick

Seconded: Ian Dee

Motion Carried

2.12 Kimberley Investment Committee

2.12.1 Performance Summary Report | January 2023

Noted

2.13 Blue Waters Community Trust

CEO took the paper as read, and provided highlights as follows:

- The previously identified new location has seen complications with the landlord; therefore, Trident have pivoted to a potential alternative new site. The most recent site is closer (only 200m) from the existing site, so approval should be easier. The owner of Trident is nearing agreement of the lease.

3. KEY DISCUSSION AND INFORMATION PAPERS

3.1 Draft Risk register

The Draft Risk Register was tabled for comment following amendments made from the last Board Meeting.

Recommendation

That the Risk Register is approved.

Moved: Ian Dee

Seconded: Greame Scott

Motion Carried

3.2 Draft Board Strategic Session Agenda

The draft agenda was discussed and agreed to by the Board.

3.3 Bowls New Zealand Draft Strategy

The Draft Strategy was discussed as an Information Paper only.

3.4 Draft Updated Bowls Auckland Strategic Plan

The Chair informed the Board that the Strategy had been slightly refreshed to provide clearer direction. The Strategy is still in draft form and Board Members were encouraged to send in feedback prior to the Strategy Session, with the intention to finalise and approve at the session.

4. GENERAL BUSINESS

4.1 Club Update

Pt Chevalier – the CEO will seek an update on the loan offer agreement and update the Board at the next meeting.

Royal Oak – there was a discussion around attempting to support Royal Oak to form a closer mutually beneficial relationship given their facilities, and capability.

Meeting closed at 2.30pm

The next Board meeting will be held Monday 27 March 2023 at 1.00pm

Chairperson.....

Date.....*27/3/23*