



minutes

Auckland Bowls Inc

Monday 28 June 2021 1.00pm
Auckland Bowls Offices
17 Stokes Road
Mt Eden
Board Room

PRESENT

Michael Feek (Chairman)
Helen Blick
Ian Dee

David Ball (*General Manager and Board member*)
John Ross
Greame Scott (*President*)

IN ATTENDANCE

Wendy Brown
Board secretary

Meeting started at 1.06pm

1. Apologies

Nil

2. Board of Management Business

2.1 Minutes of Auckland Bowls Board meeting held on 31 May 2021.

Recommendations

That the Minutes of Auckland Bowls Board meeting held on 31 May 2021 to be confirmed as a true and correct record.

Moved: Ian Dee
Seconded: Greame Scott

Motion Carried

2.2 Corrections to Minutes

Nil

2.3 Matters Arising

Mangere Otahuhu Update

In response to the Chair, Michael Feek, (MF) the GM advised of progress.

Player eligibility update

In response to Helen Blick (HB) the GM gave an update noting Bowls NZ had no plans to implement a criterion for rep players.

The Board discussed and next steps were agreed. The GM to follow up with Bowls NZ and check if there is an opportunity for Auckland Bowls to submit as a discussion point under General Business. If not, Auckland Bowls would proceed with a motion.

Management role in Clubs

In response to John Ross (JR) the GM gave an update, noting the barriers in this model and was also outside of the mandate for Rawhiti.

The Board discussed and it was agreed that the GM would approach the CEO of Bowls NZ and invite him along to the next ABI Board meeting. The Board would like to hear his thoughts and how he envisioned the role working in the Bowling Club environment.

Greenkeepers Association Meeting

The GM updated the Board on the meeting, noting the keynote speech he delivered was well received. He also noted the good turnout from Auckland Bowls top greenkeepers.

2.4 Conflict of Interest Register

Nil

2.5 Health & safety Report – May 2021

No incidences to report for May 2021.

2.6 Action Register

GM went through the register with updates given and noted. Refer Action Register.

2.7 Correspondence Inwards (refer Agenda)

Nil

2.8 Correspondence Outwards (refer Agenda)

Nil

2.9 Finance Reports

- 2.9.1 Balance Sheet Report as at 31 May 2021.
- 2.9.2 Profit & Loss Report for the month ended 31 May 2021.
- 2.9.3 Auckland Bowls Inc Audit Update
- 2.9.4 Auckland Bowls Inc Annual Report
- 2.9.5 Rawhiti Fund Summary – May 2021

The GM went through the reports, highlighted key points, and answered queries raised.

The GM advised the Board that the audit went well and was now submitted for final sign off by the auditors.

Recommendation

That Auckland Bowls Board receives the Finance Reports ended 31 May 2021.

Moved: Ian Dee
Seconded: John Ross

Motion Carried

2.10 Events and Operations Report

- 2.10.1 Minutes of the Operations Committee of Auckland Bowls Board. meeting held on 4 June 2021.

HB and the GM gave an update, highlighting key points. Board discussion held and questions responded to.

Recommendation:

That the Auckland Bowls Board receives the Minutes of the Operations Committee meeting held on 4 June 2021

Moved: Helen Blick
Seconded: John Ross

Motion Carried

2.11 Club Development Manager Report – May 2021 (verbal)

The GM gave an update on recruitment and answered the Board's questions.

2.12 President Report (verbal update)

The President gave an update on his activities over the past month. The President acknowledged and thanked the GM and his team for the excellent Awards Function recently held.

Recommendation:

That the Auckland Bowls Board receives the President report.

Moved: David Ball
Seconded: Michael Feek

Motion carried

2.13 Kimberley Investment Committee

2.13.1 Performance Summary Report – 31 May 2021

The GM highlighted key points and responded to the Board's queries.

3 Key Items for Decision

3.1 Rawhiti Club Development Agreement

3.1.1 Howick Bowling Club

The Board reviewed the application and asked for further clarification on figures.

Further discussion was held on funding and what categories fit the criteria. Moving forward the GM advised he would be clearly communicating the criteria to all clubs.

HB suggested that a summary sheet format would be helpful when reviewing. The GM confirmed that the application form was in the process of being reformatted.

MF reminded the Board that the Club Development Agreements purpose was to create sustainable clubs.

Recommendation:

That Auckland Bowls Board approves the appointment of the Bowls Development Officer cost of \$30,000 plus marketing budget of \$6,000, subject to accountability report and \$2,000 for Tools of trade, totalling \$38,000.

Moved: David Ball
Seconded: Greame Scott

Motion Carried

3.1.2 Rocky Nook Bowling Club

A robust discussion was held on the application and the GM responded to questions.

Recommendation:

That Auckland Bowls Board approves the increase of hours for the Bowls Development Officer cost of \$30,000 plus marketing budget of \$5,000, subject to accountability report, totalling \$35,000.

Moved: Greame Scott

Seconded: Helen Blick

Motion Carried

3.2 Rawhiti Facilities Enhancement Agreement

3.2.1 Pt Chevalier Bowling Club

The Board had a discussion and gave their feedback. It was noted the Club Development Agreement had lapsed.

There was concern regarding the smoking area being part of the upgraded terrace area – the agreement was that this area should not be included as part of the upgrade.

Recommendation

That Auckland Bowls Board in principle approves the funding of \$50,000, subject to other funding being sought from external Trusts is approved. Auckland Bowls Board will then review the application and present to the Rawhiti committee if appropriate.

Moved: Michael Feek

Seconded: Greame Scott

Motion Carried

4 Key Items for Information or Discussion

4.1 Strategic Plan

GM spoke about the recent discussions the Board held on the goals of the Strategic plan. That the overall goal “To be the number one performing centre in New Zealand” – this would be based on performance over all National Events held.

Discussion was held and the amendment was agreed once the Board had a good understanding of the objective of the goal.

Recommendation:

That Auckland Bowls Board approves the amendment to the Strategic plan goal.

Moved: David Ball

Seconded: Ian Dee

Motion Carried

HB expressed she would like to see an Auckland rep in the Black Jacks squad and to be included in the Strategic Plan. Discussion was held on whether this would be in the Strategic Plan. It was agreed this was aligned as a KPI for High Performance coaching and rep sides.

MF noted that the NZ Bowls selectors attend several events to spot talent, such as the Nationals and Inter-centre. The GM to follow up and get a schedule of events selectors will attend and then share with clubs.

4.2 Auckland Bowls - Risks

GM gave an update on progress made and the input from the Board since the last meeting. The Risk sub-committee will meet and discuss next steps.

The GM advised the Board that moving forward clubs would be asked to complete a chemical compliance checklist as part of future Club Development Agreements.

5 General Business:

Hunter's Corner

In response to HB's query the GM gave an update, noting the resource consent is with the Council.

Online Catalogue

HB confirmed this was recently updated and there was no need for further work to be undertaken by the Auckland Bowls administration team.

Management of open women's team

HB advised the Board she had stood down as manager and was working on a replacement. The GM confirmed meetings would be held soon with all Representative Teams Management to discuss clarity on responsibilities & outcomes expected by Auckland Bowls.

Prize Money

HB spoke about the current process and requested that the GM reviewed and look at another model to support clubs with consumables and the greens when hosting events.

The Board agreed it was important to reimburse clubs when they provided services and facilities. The GM advised that this was already in process and will form part of the 21/22 Budget.

Monthly Board meeting

The GM highlighted to the Board that under the Constitution the Board needed to meet a minimum of 6 meetings per year. In response to the GM's recommendation to reduce the number of Board meetings during the low season the Board discussed and gave feedback.

The GM acknowledged and thanked the Board for their feedback.

Judiciary

The GM gave the Board an update.

Bowling Clubs

The GM gave the Board an update.

The next Board meeting will be held Monday 26 July 2021 at 1.00pm

With no further business, the meeting closed at 4.36pm.

Chairperson.....



Date.....

28-7-21

