

**MINUTES OF MEETING OF THE BOARD OF MANAGEMENT OF AUCKLAND BOWLS INC
HELD AT AUCKLAND BOWLS OFFICES 17 STOKES RD MT EDEN
On Monday 25th May 2020 at 1.00pm**

Present: Michael Feek (MF) – Chair, Jill Fraser (JF), Helen Blick (HB), Murray Dorreen (MD), Greame Scott (GS), Steven Yates (SY), Esther Eu (EE).

Apologies: Phil Taylor (PT)

1 minutes Silence observed for the passing of H Vernon and T Fraser

Minutes of the Previous Monthly Board Meeting held via Zoom on 28th April 2020

The minutes of the Board Meeting held on **28th April 2020** were approved as true and correct.

(Moved GS and 2nd JF) Unanimous

Matters arising from the minutes of 28th April 2020:

Bowls NZ Draft Playing Programme – SY confirmed that he advised Board of this however this was disputed by some Board members..

SY advised that recording minutes are extremely difficult to take during meeting and ensure accuracy as he is required to participate significantly in Board Meeting. SY has been pleading to previous and current Chairman for this process to change and proposed that the Administration Manager record minutes and distribute. SY and MF to have a meeting to discuss the most appropriate method to record Board discussions and ensure accuracy.

Correspondence Inwards

Recommendations received from Bowls NZ and Sport NZ regarding COVID-19 Level 2 Guidelines.

(Moved MD and 2nd EE) Unanimous

Correspondence Outwards

Letter to Richard Kempthorne St Heliers Bowling Club regarding funding options for replacement of Carpet Green

(Moved MD and 2nd EE) Unanimous

Inwards Correspondence received and Outwards Correspondence approved.

(Moved MD and 2nd EE) Unanimous

Finance Reports

April Reports and Minutes tabled and received.

(Moved GS and 2nd MD) Unanimous

Graeme Clisby has resigned as Chairman of Finance Committee. He will continue in his position until upcoming AGM on 25th July 2020.

Discussion to be held at next Board Meeting to decide whether Auckland Bowls require an Independent Chairperson for Finance Committee or whether it should be Board Members Only.

(Moved MF and 2nd MD) Unanimous

Events and Operations Report

There was no Operations Committee meeting held in April 2020.

SY to approach all current members of the Operations Committee incumbents who haven't applied for a position on the 2020/2021 Operations Committee to see if they are willing to stand.

(Moved GS and 2nd MD) Unanimous

Club Development Report

CDA Report not provided due to COVID-19

(Moved JF and 2nd HB) Unanimous

President's Report

President's Report tabled and accepted

(Received EE and 2nd GS) Unanimous

Key Items for Discussion/Decision

COVID-19 Restrictions and Guidelines – Auckland Bowls to adopt guidelines provided by Bowls NZ and Sport NZ. The Covid-19 Restrictions and Guidelines be circulated to all Auckland Clubs with a recommendation to adopt.

(Moved JF and 2nd GS) Unanimous

Health and Safety Register – Include Register in every Board Meeting even if no incidents recorded..

(Moved GS and 2nd MF) Unanimous

Clubs at Risk – SY has met with Te Atatu Peninsula and reported current situation. SY to obtain relevant financials and report to Board as soon as received. Also include discussion with Council about the Te Atatu situation and the renewal of the Pringle Park lease.. All Clubs at risk to be reviewed on a case by case basis.

(Moved GS and 2nd JF) Unanimous

Zone 1 and 2 Meeting – SY proposed Zoom meeting for Thursday 4th June 2020 and communicate to relevant centres and confirm. EE, HB, and MF to be representatives of ABI Board

(Moved JF and 2nd GS) Unanimous

ABI Draft Playing Programme 2020/2021 – SY to provide Draft Rep Days to EE, MF, and HB.

Clubs in Financial Difficulty Paper – Adopt paper provided by Phil Taylor.

(Moved JF and 2nd GS) Unanimous

General Business:

Coaching Academy – Focus on “Coach the Coaches”. Due to JF moving to Kerikeri HB to takeover JF’s role and JF to handover all information.

2020 Annual Report – Kristina Fry and Steve Clifton to provide articles for this year’s Annual Report.

Annual Operating Plan – SY to present by July Board Meeting.

SY to provide Strategic Pay Recommendations for all Staff to Board. SY to provide recommendation to Board for GM Salary review.

Amendment to Schedule 19.9 of ABI Constitution – MF to provide.

(Moved MF and 2nd HB) Unanimous

Auckland Bows to source and provide incoming President with new Monogram containing latest Auckland Bows Logo for Blazer.

(Moved HB and 2nd MF) Unanimous

Action Items:

Further Advise on Remuera Bowling Club agreement

Provide update on Avondale/New Lynn Bowling Club

Exit Interviews to be conducted by clubs with members leaving the club to ascertain why they are leaving, where they are going to and what can be learnt from this experience. Provide at June Board Meeting

Ellerslie Bowling Club – Keep in View

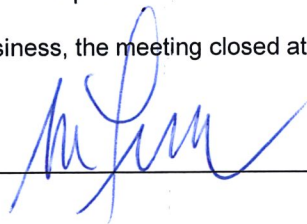
Board ONLY Meeting to be conducted at closure of Board meeting

The Next Board Meeting will be held:

Monday 29th June at 1.00pm.

With no further business, the meeting closed at 4.06pm.

Signed Chairman _____



Date _____

29-6-2020