

**MINUTES OF MEETING OF THE BOARD OF MANAGEMENT OF AUCKLAND BOWLS INC
HELD AT MT EDEN BOWLING CLUB
On Monday 29th April 2019 at 1.00pm**

Present: Bruce Anderson (BA) - Chair, Michael Feek (MF), Jill Fraser (JF), Murray Dorreen (MD), Helen Blick (HB), Esther Eu (EE); Phil Vyver (PV).

Apologies: Graeme Scott (GS)

Minutes of the Previous Monthly Board Meeting held on 25th March 2019

The minutes of the Board meeting held on **25th March** were approved as a true and accurate record.
(EE / BA – unanimous)

Matters arising from the minutes:

- Nil

Minutes of the Previous Monthly Board Meeting held on 12th April 2019

The minutes of the Board meeting held on **12th April** were approved as a true and accurate record.
(EE / BA – unanimous)

Matters arising from the minutes:

- Nil

Correspondence

Inwards and outwards tabled.

Matters arising:

- Bowls NZ restructure – PV to circulate to the board, confirming the changes to the Community Development Officer roles.
- Bowls NZ centre visits – Auckland meeting confirmed for the 11th July
- Aotearoa Bowls – a request for Aotearoa Bowls 2025 to be held in Auckland was confirmed with pleasure
(MF / JF – unanimous)

It was moved that the inwards correspondence be received and the outwards approved.
(MF / HB – unanimous)

Finance Report

General Review of accounts held with no matters arising.

Budget:

- The budget as tabled was agreed.
- As part of the budget it was agreed to propose a \$1 increase to the Membership Fees at the AGM. The increase will keep the funds at the same level as the previous years accounting for the decline in members.
- It was agreed that the entry fees and prizemoney for Centre Events should be discussed and reviewed at a future meeting.
- It was moved that the overall approach to Membership Fees should be reviewed in line with changes proposed / made by Bowls NZ
(MD / JF – unanimous)

Moved... That the financial report be received and accepted **(BA / JF – unanimous)**

Events and Operations Report

Matters Arising:

- The draft playing programme was discussed. It was agreed to include a third option for discussion in relation to Interclub as per the email sent by HB. Consultation will run through until the 15th May with the final programme to be signed off at the Board meeting on the 29th May (Operations Committee to recommend the final programme following their own meeting).

Moved... That the events and operations report be received and accepted **(MF / EE – unanimous)**

Marketing report

The report was received and noted.

Matters Arising:

- Following discussion, it was agreed to defer a more detailed discussion to a future date. More work is required to complete the Marketing Plan and before it can be signed off.

Moved... That the marketing report be received and accepted **(BA / MF – unanimous)**

Club Support Report

The report was received and noted.

Matters arising:

- Nil

Moved... That the club support report be received and accepted **(BA / MF – unanimous)**

BWCT

Matters Arising:

- It was moved that a further application of \$50,000 be submitted to the June meeting of the Blue Waters Community Trust to contribute to the administration and Operational costs of Auckland Bowls for the new financial year. **(BA / HB – unanimous)**

Moved... That the BWCT report be received and accepted. **(BA / MD – unanimous)**

Presidents Report

Matters Arising:

- Live Streaming was discussed – it was agreed that the quality needs to improve.

Moved... That the Presidents Report be received and accepted. **(EE / MF – unanimous)**

Health and Safety Report

No issues to report.

General Items for Discussion

Club Development Review – (Steve Clifton Joined the meeting for this discussion):

After discussion of the tabled report the following was agreed:

1. Invite the 27 identified clubs to complete the approved application form for a new round of funding.
2. Steve Clifton to draft the application form
3. A further report including the application form to be discussed by the Board at the meeting scheduled for the 13th May.
4. Rawhiti Committee – a Rawhiti Committee meeting to be scheduled after the 13th May meeting and before the end of May.

(BA / JF – Unanimous)

Pt Chevalier Application for continued CDA Funding:

Following discussion, it was agreed that further work was required to better define the targets and outcomes to be achieved. The Board acknowledged the good work of the club to date and confirmed continued support in the meantime while the new agreement is finalised.

(BA / MF – unanimous)

Steve was thanked for his contribution and he left the meeting.

Monthly Work Plan:

PV provided an update to the monthly work plan leading up to his departure and the key projects being worked on during the next few months.

It was agreed that an updated plan should be circulated, and a further update provided at the meeting on the 13th May.

Temporary Organisational Arrangements:

The report as tabled by BA was discussed and adopted.

(BA / MF – unanimous)

Avondale BC:

Need to get a complete set of accounts from Gerard Hulst to year end 31 March for the club.

Following discussion, it was agreed to pay off the remaining overdraft (up to \$30,000) and remove ASB as a debt to the club.

(MF / JF – unanimous)

A meeting should then be held with Gerard and the appointed board sub-committee.

Ellerslie Bowling Club Development:

No further action to be taken at this point.

Governance:

It was agreed to keep the report on the agenda but defer each month until time permits to discuss further.

PV Leaving Function:

If scheduling permits this will be held on Monday 13th May at 5pm at Mt Eden Bowling Club. Invitations to be sent out under the signature of the chairman.

General Business:

Winter Coaching – need to confirm / find out who the zone convenors are, what dates the coaching is being held etc. so that it can be adequately promoted.

The Next Meeting will be held:

Monday 13th May 2019 at 3.00pm

With no further business, the meeting closed at 4.25pm

Signed Chairman _____

Date _____