



minutes

Bowls Auckland Inc

Monday 31 July 2023 (August meeting)
Bowls Auckland Inc. Office
Board Room

PRESENT

Ian Dee (ID) Chair
Helen Blick (HB)
Michael Feek (MF)
Craig Pryor (CP)

John Ross (JR)
Rikki Swannell (RS)
Greame Scott (GS) President

IN ATTENDANCE

Dean Bartlett | CEO

Wendy Brown | Board Secretary

The Chair welcomed everyone to the meeting.

1. APOLOGIES

Nil

2. BOARD OF MANAGEMENT BUSINESS

2.1 Minutes of Bowls Auckland Inc Board meeting held on 24 July 2023.

Recommendation

That the Minutes of Bowls Auckland Inc Board meeting held on 24 July 2023 to be confirmed as a true and correct record, with noted amendments.

Moved Michael Feek
Seconded Craig Pryor

Motion Carried

2.2 Corrections to Minutes

Nil

2.3 Minutes of meeting held by email correspondence on 24 July 2023

Recommendation

That the Minutes of Bowls Auckland Inc Board meeting held by email correspondence on 24 July 2023 to be confirmed as a true and correct record with noted amendments.

Moved Michael Feek

Seconded Ian Dee

Motion Carried

2.4 Minutes of meeting held post AGM on 29 July 2023

The CEO tabled the Minutes.

Recommendation

That the Minutes of Bowls Auckland Inc Board meeting held post AGM on 29 July 2023 to be confirmed as a true and correct record.

Moved Michael Feek

Seconded John Ross

Motion Carried

2.5 Matters Arising

The paper was taken as read.

Otahuhu Railway (Page 7). In response to HB, the CEO provided further clarification on the project and approved loan.

4.1.3 The CEO noted that the recommendation needed to be amended to read sunshades and seating, **NOT** replacement of their artificial green.

Recommendation:

That Bowls Auckland Inc Board approves the funding request of \$35,074 to replace their shades and seating, noting it was a loan with no interest and expires after five years if the club does not sell any land within that time.

Moved: Helen Blick

Seconded: Ian Dee

Motion Carried

The CEO provided clarification in relation to Club is the Hub and funding request previously approved for Howick.

2.4 Conflict Register

Amendment to associate, not social member noted by the CEO.

2.9.1 BOWLS NZ AGM Motions

The Chair spoke about the motions.

It was agreed that the VP for the selection panel should be appointed by delegates as outlined in the Constitution Clause 17.2.2 (i)

In relation to BOWLS Canterbury's motion the Board approved the BOWLS Auckland Chair using his discretion to make the final decision on behalf of the Board. The Chair acknowledged all views would be taken into consideration.

2.9.2 Centre Titles

MF gave an update on his findings noting after investigation there were no records of awarding a centre title for the now defunct NZ Trusts Open.

3.1.4 General Regulations

That the BOWLS Auckland Board Inc accepts the amendments outlined on page two of the Matters Arising paper.

Moved: Michael Feek
Seconded: Greame Scott

Motion carried

5 Child Safeguard Policy

Noted deferred until the September meeting to allow for joint work on the project with BOWLS NZ.

5.2 Kolmar Liquor License

The CEO provided an update and discussion was held. CP raised that consideration needed to be given to any potential risks and the implications to the governing body.

After further discussion it was agreed when such matters came to the Board's attention that BOWLS Auckland Inc would play an advisory role to clubs and offer support as needed.

2.6 Conflict of Interest Register

In response to CP's query on the recording of external interests and, for example potential sponsors, it was discussed and agreed this should be considered moving forward to reduce risk.

It was noted that the Board currently declares any risks at the time of discussions.

2.7 Health & Safety Report – July 2023

No incidents to report for July.

The CEO noted the recommendation by HB to include location to identify the site and confirmed he would add a column to the report.

Recommendation

That the Bowls Auckland Board Inc received the Health & Safety report.

Moved: Rikki Swannell
Seconded: Greame Scott

Motion carried

2.8 Rawhiti Committee Minutes

The paper was taken as read. The CEO provided further clarification on Otahuhu Railway grant and discussion was held on different scenarios in relation to loan terms and conditions.

Recommendation

That the Bowls Auckland Board Inc approve Otahuhu Railway loan subject to if the club sells their land within five years the money be returned to Rawhiti.

Moved: Ian Dee
Seconded: Greame Scott

Motion carried

Recommendation:

That Bowls Auckland Inc Board receives the Rawhiti Committee Minutes of the meeting held on 24 July 2023.

Moved: Michael Feek
Seconded: Greame Scott

Motion Carried

2.9 Correspondence | Inwards

2.9.1 Bowls NZ

Refer Matters Arising.

Recommendation:

That Bowls Auckland Inc Board receives the inwards correspondence.

Moved: Ian Dee
Seconded: Greame Scott

Motion Carried

3. KEY ITEMS FOR DISCUSSION

3.1 Appointment of the Finance Committee

It was noted regulations required an Independent Chair of the Committee, though to date no suitable person had been recruited to the position.

The Chair acknowledged the financials were well-managed and the current structure was working.

Recommendation:

That Bowls Auckland Inc Board approves the reappointment of Ian Dee, Michael Feek and Dean Bartlett for the FY2024.

Moved: Helen Blick
Seconded: Rikki Swannell

Motion carried

3.2 Appointment of the Rawhiti Committee

MF clarified the requirements of the Committee structure as per the Constitution, noting the Committee would cease to operate after ten years.

Recommendation:

That Bowls Auckland Inc Board appoints Graeme Bennett, Allan Smith, Michael Feek, Gerard Hulst and Ian Dee, subject to review.

Moved: Helen Blick
Seconded: Greame Scott

3.3 Board Skills Matrix

The Chair tabled the paper and highlighted the main categories in the governance space. The purpose was to understand the current skills and experience and importantly the gaps at the Board table.

The Board were asked to complete the paper onsite at the meeting or alternatively email it back to the CEO.

4. GENERAL BUSINESS

HB raised the Junior's status brought up by Bowls NZ at the BAI AGM and the Board discussed agreeing it was paramount to do what was best for Bowls Auckland.

The CEO noted HB's request to have on the next Board Agenda for discussion.

MF confirmed he would be an apology for the next meeting as overseas from 11 August to 18 October.

RS confirmed she would be an apology for the next meeting.

The Chair tabled the Induction Process paper, which had been implemented to induct CP and would be used moving forward for new Board members.

Meeting closed at 1.51pm

The next Board meeting will be held Monday 25 September 2023 at 12.30pm

Chairperson..........

Date.....25 Sept '23.....