



minutes

Bowls Auckland Inc

Monday 27 March 2023
Bowls Auckland Inc. Office
Board Room

PRESENT

Ian Dee (ID) Chair
Helen Blick (HB)
Michael Feek (MF)

Greame Scott (GS)
John Ross (JR)
Rikki Swannell (RS)

IN ATTENDANCE

Dean Bartlett | CEO

Wendy Brown | Board Secretary

The Chair welcomed everyone to the meeting.

1. APOLOGIES

Nil

2. BOARD OF MANAGEMENT BUSINESS

2.1 Minutes of Bowls Auckland Inc Board meeting held on 1 March 2023.

Recommendation

That the Minutes of Bowls Auckland Inc Board meeting held on 1 March 2023 to be confirmed as a true and correct record.

Moved Greame Scott
Seconded John Ross

Motion Carried

2.2 Minutes of Bowls Auckland Inc Board meeting held on 23 March 2023 via email correspondence.

Recommendation

That the Minutes of Bowls Auckland Inc Board meeting held on 23 March 2023 to be confirmed as a true and correct record.

Moved Michael Feek
Seconded Rikki Swannell

Motion Carried

2.8 Correspondence

Inwards

- 2.8.1 St Heliers Bowling Club
- 2.8.2 Auckland Bowling Club Thank you
- 2.8.3 Auckland Bowling Club request
- 2.8.4 Thank you Intercente – Ashleigh Jeffcoat and Olivia Buckingham
- 2.8.5 Thank You Premier Two Tournament – Counties
- 2.8.6 Tere Brunton – Pakuranga

2.8.3 The CE provided the background and request for funding, noting the challenges to support with the numerous events and meeting financial requests, such as this one. The CE confirmed he had responded to the request advising as it wasn't in the 2023 budget the request was declined. Further exploration would take place to consider finance support for events in the next budget.

The Board were satisfied with the response and discussed current practice and options that could be adapted such as increasing the entry fee or sponsorship.

The Board acknowledged the pleasing positive emails received and appreciated the senders taking the time to do so.

Recommendation:

That Bowls Auckland Inc Board receives the inwards correspondence.

Moved: Michael Feek
Seconded: John Ross

Motion Carried

2.9 Finance Reports

The Chair took the reports as read, highlighted key points, and responded to questions.

- 2.9.1 Minutes of the Finance committee meeting held on 10 March 2023
- 2.9.2 Finance Executive Summary | February 2023
- 2.9.3 Balance Sheet Report as at 28 February 2023
- 2.9.4 Profit & Loss for the month ended 28 February 2023
- 2.9.5 Year End Forecast | February 2023
- 2.9.6 Rawhiti Bank Investments Summary | February 2023
- 2.9.7 Rawhiti Provision Summary | February 2023
- 2.9.8 Rawhiti Coaching Grant | February 2023

Key points:

- Year-end projection is tracking favourably.
- Finance Committee agreed to use surplus for other projects to include in this financial year.
- Convenor role has saved costs with other staff picking up key tasks including the adoption of Bowls Hub.

2.13 Blue Waters Community Trust

CEO took the paper as read, and provided highlights as follows:

- Meeting held today with an update given on grants approved and one application deferred until next month and the new financial year.
- The situation is progressing on a potential new site for Trident, which may actualize in the next couple of months, which would result in more security for the venue as it will come with a longer lease.

3. KEY DISCUSSION AND INFORMATION PAPERS

3.1 Club Update

To be discussed In Committee.

3.2 2023/24 Draft Budget

The CE spoke about the process to date, noting the third iteration with the draft in the papers for the Board to give feedback and ask questions.

The CE advised it was a strategically led budget though noting there could be things not covered with a floating strategy fund included, such as Club is the Hub investment scheme.

There were diversified income strands identified to potentially support strategic areas such as school engagement and sponsorship opportunities.

MF noted membership numbers and the data was required to ensure affiliation fees costs were accurate.

The Chair asked the Board to send any feedback direct to the CEO.

It was confirmed the budget would be on the next agenda for final ratification.

3.3 AGM Matters and Decisions Club Membership Fees

As per the Constitution the Board can increase membership fees up to the CPI. It was noted the increase last year of \$1 didn't happen due to an oversight to action by the due date.

Recommendation:

That the Bowls Auckland Board approves a 7% increase to the annual affiliation fee.

Moved Michael Feek

Seconded: Ian Dee

Motion carried.

The CE confirmed the AGM notice would go out to all clubs at the end of March. No nominations for President and Vice President, noting they are a two-year term.

Recommendation

That the Bowls Auckland Board Inc approves the Facility Enhancement Funding Application submitted by Royal Oak Bowls for \$50,000 to support the new carpark project subject to the inclusion of two quotes or an explanation to substantiate the one quote provided.

Moved: Greame Scott
Seconded: John Ross

Motion carried

Bowls NZ livestreaming

The CE confirmed livestreaming would happen this weekend for the Sunday finals.

2.36 pm WB left the meeting.

2.36 pm The Board moved into Committee.

Recommendation

That the Bowls Auckland Board moves into Committee at 2.36pm.

Moved: Ian Dee
Seconded: Michael Feek

Motion carried

Recommendation

The Bowls Auckland Board supports the CEO's proposal as presented.

Moved: Ian Dee
Seconded: Michael Feek

Motion carried

Meeting closed at 3.30pm.

The next Board meeting will be held Monday 1 May at 1.00 pm.

Chairperson.....

Date.....1/5/23.....