



minutes

BOWLS AUCKLAND Inc

Monday 21 November 2022, 1.00pm
Bowls Auckland Office
Board Room

PRESENT

Ian Dee (ID) - Chairman Michael Feek (MF)
Helen Blick (HB) John Ross (JR)
Greame Scott (GS)

IN ATTENDANCE

Dean Bartlett (DB) – CEO

The Chair welcomed everyone to the November Board meeting

1. Apologies

Rikki Swannell

Recommendation

That Bowls Auckland Board Inc receives the apologies.

Moved: Ian Dee
Seconded: Michael Feek

Motion carried

2. Board of Management Business

2.1 Minutes of Bowls Auckland Board meeting held on 10 October 2022.

Recommendations

That the Minutes of the Bowls Auckland Board meeting held on 10 October 2022 be confirmed as a true and correct record.

Moved: Greame Scott
Seconded: John Ross

Motion carried

2.2 Corrections to Minutes

Nil

2.3 Matters Arising

- 2.8 Bowls Hub was covered in the discussion papers.
- 2.8 Terms and Conditions were sent to the clubs.
- 2.8 Year 1 to 5 player status was circulated to clubs.
- 5.2 The office has contacted a potential lead to sell the vehicle.

2.4 Conflict of Interest Register

ID is no longer an affiliate member at Remuera Bowling Club.
MF has joined Epsom as an associate member.

Recommendation:

That Bowls Auckland Board Inc amends the Conflict of Interest Register as above.

Moved: Greame Scott
Seconded: John Ross

Motion carried

2.5 Health & safety Report – October 2022

No incidences to report for October 2022.

2.6 CEO Report

The CEO took his report as read, highlighting key points and answered questions.

Discussion was held on BAI's live streaming schedule, and disappointment that Bowls New Zealand are not streaming more of the World Event in Naenae.

DB to review BAI live streaming schedule.

Recommendation

That Bowls Auckland Board Inc receives the CEO's Report.

Moved: Greame Scott
Seconded: Michael Feek

Motion carried

2.7 Correspondence

Nil

2.8 Finance Reports

The CEO took the reports as read, highlighting key points and answered questions.

2.8.1 Profit & Loss for the month of October 2022

2.8.2 Balance Sheet Report as at 31 October 2022

2.8.3 Rawhiti Bank Investments | Provision Summary – October 2022

2.8.4 Kimberly Trust Summary as at 31 October 2022

Recommendation

That Bowls Auckland Board Inc receives the Finance Reports ended 31 October 2022.

Moved: Michael Feek

Seconded: John Ross

Motion Carried

2.9 Events and Operations Report

The minutes were taken as read.

Recommendation

Bowls Auckland Board Inc receives the Minutes of the Operations Committee held on 10 October.

Moved: Helen Blick

Seconded: John Ross

Motion Carried

2.10 President Report (verbal update)

The President gave an update on activity and engagement he has had with clubs over the past month, including attending Auckland Bowling Clubs Opening Day, and Mangere Bowling Club's Special General Meeting.

General discussion was held on Mangere Bowling Club and its future. It was decided that the CEO will contact the club to get an official update.

General discussion was held on collating a presentation schedule for the President to ensure he can be present at all BAI award ceremonies.

3 Rawhiti Decision Items

3.1 Club Development Agreement Funding Applications

General discussion was held, and it was decided that BAI review the Club Development Fund. All new applications will be deferred until the review is over, and only existing applications will be considered.

3.1.1 Auckland Bowling Club

The CEO presented an application on behalf of Auckland Bowling Club.

It was discussed that to be consistent \$30 is the hourly rate for a Bowls Development Officer, and that there is more information needed on the marketing spend before it goes to the Rawhiti Committee.

Recommendation

That Bowls Auckland Inc approves \$32,760 towards the Bowls Development Wages and that the recommendation goes to the Rawhiti Committee.

Moved: Helen Blick
Seconded: John Ross

Motion Carried

3.1.2 Pt Chevalier Bowling Club

The CEO presented an application on behalf of Pt Chevalier Bowling Club.

It was discussed as this is a new application, and as there is a planned review, this application will be deferred to once the review is complete.

Recommendation

That Bowls Auckland Inc defer the application to a date after the review has been completed.

Moved: Michael Feek
Seconded: Ian Dee

Motion Carried

3.1.3 Glen Eden Bowling Club

The CEO presented an application on behalf of Glen Eden Bowling Club.

It was discussed that more information is required before a recommendation can be made. The CEO is to follow up with the club and provide further information to the BAI Board as applicable.

3.2 Facility Enhancement Funding Applications

3.2.1 Remuera Bowling Club

The CEO presented an application on behalf of Remuera Bowling Club.

Recommendation

That Bowls Auckland Inc approves \$50,000 towards the project and that the recommendation goes to the Rawhiti Committee.

Moved: Michael Feek
Seconded: Ian Dee

Motion Carried

3.2.2 Glen Eden Bowling Club

The CEO presented an application on behalf of Glen Eden Bowling Club.

It was discussed that Glen Eden has already received funds towards their kitchen renovation (\$29,700) and as there is a maximum of \$50,000 a club can receive; this is deducted from their grant.

Recommendation

That Bowls Auckland Inc approves \$20,300 towards the project and that the recommendation goes to the Rawhiti Committee.

Moved: Michael Feek

Seconded: Ian Dee

Motion Carried

4 Key Items for Information or Discussion

4.1 2023 Bowls Auckland Meeting Schedule

Taken as read and agreed.

4.2 Bowls Hub Adoption Plan

Taken as read and agreed.

4.3 Centre Events Plan / Operations Committee and Management

Taken as read and deferred to the December Board Meeting.

Gerard Hulst (Convenor) handed in his resignation and his last day in the role will be 31st December. Gerard was thanked by the Board for his contribution to bowls.

A discussion was held on allocating the greens for the rest of the season and that this should be prioritised.

4.5 Pt Chevalier Loan Document

Taken as read.

Recommendation

That Bowls Auckland Inc approves the Loan Document, and it is offered to Pt Chevalier.

Moved: Ian Dee

Seconded: John Ross

Motion Carried

5 General Business

5.1 Home of Bowls Update

The Chair informed the Board that informal positive conversations have been had with a potential home of bowls at Remuera Bowling Club. It is planned that these conversations will continue, and the Board be updated as applicable.

5.2 Ellerslie Bowling Club

The CEO is to organise a meeting with Ellerslie to seek an update on the situation.

Graeme Halse (lawyer) is to send their lawyer a letter, requesting an update on the situation.

5.3 Christmas Event

Discussion was held on BAI hosting a Christmas event on 19 December for all staff, and volunteers.

5.4 Papatoetoe Bowling Club

JR informed the Board that the project should be completed by March 2023.

5.5 Howick Bowling Club

Discussion was held that their project has stalled, and the Club are currently deciding on a plan moving forward.

Recommendation

That the BAI Board move into committee at 4.16pm.

Moved: Ian Dee
Seconded: John Ross

Motion Carried

Meeting closed at 4.37pm

The next Board meeting will be held Monday 19 December 2022 at 1.00pm

Chairperson.....

Date.....