



# minutes

## **BOWLS AUCKLAND Inc**

Monday 10 October 2022, 2.00pm  
Bowls Auckland Office  
Board Room

### **PRESENT**

Ian Dee (ID) - Chairman  
Helen Blick (HB)  
Greame Scott (GS)

Michael Feek (MF)  
John Ross (JR)

### **IN ATTENDANCE**

Wendy Brown (Board Secretary)

*The Chair welcomed everyone to the October Board meeting*

## **1. Apologies**

- Rikki Swannell

### **Recommendation**

*That Bowls Auckland Board Inc receives the apologies.*

Moved            Ian Dee  
Seconded        Michael Feek

*Motion carried*

## **2. Board of Management Business**

### **2.1 Minutes of Bowls Auckland Board meeting held on 22 August 2022.**

#### **Recommendations**

*That the Minutes of the Bowls Auckland Board meeting held on 22 August 2022 to be confirmed as a true and correct record.*

Moved:            Greame Scott  
Seconded:        John Ross

*Motion carried*

**2.2 Corrections to Minutes**

Nil

**2.3 Matters Arising**

Nil

**2.4 Conflict of Interest Register**

No Changes.

**2.5 Health & safety Report – August | September 2022**

No incidences to report for August | September 2022.

**2.6 Correspondence**

**Inwards**

Homai Bowling Club Inc

**Recommendation:**

*That Bowls Auckland Board Inc receives the inwards correspondence.*

Moved: Ian Dee

Seconded: Michael Feek

*Motion carried*

**2.7 Finance Reports**

The Chair took the reports as read, highlighting key points, and responded to questions.

2.7.1 Profit & Loss for the months August & September 2022

2.7.2 Balance Sheet Report as at 30 September 2022

2.7.3 Rawhiti Bank Investments | Provision Summary – September 2022

**Recommendation**

*That Bowls Auckland Board Inc receives the Finance Reports ended 30 September 2022.*

Moved: Greame Scott

Seconded: John Ross

*Motion Carried*

**2.8 Events and Operations Report**

HB took the paper as read, answered queries, and discussion held on key points.

It was confirmed that the one to five player status requirements would be circulated asap.

HB confirmed 293 responses to the survey and gave an update on results. HB spoke about having a pathway to the Nationals a common theme from the survey, with the operations

committee working on defining the process and format moving forward. Discussion held on the budget, prizes and who qualifies for the interclub.

### **Bowls Hub**

HB spoke about the background and timeline.

Further discussion held on running workshops or offering one on one sessions. The Chair confirmed that the Bowls Auckland office personnel would be fully trained and then could offer support to the clubs.

GS spoke about the Operations committee and their responsibility to circulate Terms and Conditions to the clubs. GS flagged that clubs were not always meeting the T&C's and discussion was held on how the Operations committee could support the clubs, noting it was the club's responsibility to enforce. HB advised there is a Form from the Office to send out.

It was agreed that this matter would be on the next Operations Agenda for discussion and decision on how best to manage the process to ensure Health & Safety practices are being met.

**Action** CEO to pick up the roll out of training for Bowls Hub as a priority and make the final decision on the best way to engage the clubs and players to become fluent users of Bowls Hub.

**Action** Communication out in this week's Friday flash to create interest.

### **Recommendation**

***Bowls Auckland Board Inc receives the Operations Report.***

Moved: Helen Blick

Seconded: Ian Dee

*Motion Carried*

## **2.9 President Report (verbal update)**

The President gave an update on activity and engagement he has had with clubs over the past month, noting it was very busy.

GS attended the Auckland Coaching Association AGM and gave an update, highlighting the need for both parties to engage better moving forward, which he also raised at the AGM.

East Tamaki Open day and Te Atatu Peninusla open day both great events.

GS confirmed on behalf of Bowls Auckland attended the funeral of patron, Ian Birch.

GS thanked the Board for attending the recent President's Day which was a success and acknowledged the work done by Bowls Auckland-office team.

### **3 Key Items for Decision**

#### **3.1 Ellerslie BC Documents from BNZ**

The Chair gave an update and advised on potential next steps and the upcoming meeting to be confirmed. Discussion held.

### **4 Key Items for Information or Discussion**

#### **4.1 Avondale Bowling Club**

The Chair advised there was no update with key people overseas and spoke about possible options. Discussion held.

The Chair advised he would provide an update to the Board after the next meeting planned for November.

#### **4.2 Papatoetoe Bowling Club**

JR gave an update on the status of the building project. JR confirmed he had set up fortnightly progress meetings with the key people at the club, noting the project was back on track.

#### **4.3 Ellerslie Bowling Club**

Refer In Committee

#### **4.5 Pt Chevalier – Hallyburton Trust**

The Chair advised there was no update as key people overseas. He will follow up on their return and update the Board.

#### **4.6 BAI Review update**

In committee

### **5 General Business**

#### **5.1 Rawhiti Committee Minutes**

The Chair took the Minutes as read.

#### **5.2 Vehicles**

The Chair raised that there was a BAI vehicle not being used. Discussion held and it was agreed to sell the vehicle.

#### ***Recommendation***

**That the Bowls Auckland Board approves the selling of the ABI vehicle**

Moved: Ian Dee

Seconded: Greame Scott

*Motion carried*

**5.3 Glen Eden CDA Application**

The Chair gave an update and advised he would circulate the agreement to the Board for further discussion and decision, noting there was some further work needed to be completed on the application.

**5.4 Development Squad**

JR gave an update on progress, purpose, and outcomes. Discussion was held on the structure, which was based on the number of available players and capturing the 6-to-10-year players.

**5.5 One to Fives**

JR gave an update on performance, noting the good results achieved.  
JR spoke about the high-performance team and the impressive work done in this area.

**5.6 Patron**

HB raised the patron vacancy, noting it would be on the agenda at the 2023 AGM.

**5.7 Handbook**

Update given, noting it was due to be circulated.

**Recommendation**


*That the BAI Board move into committee at 3.54pm.*

Moved: Ian Dee  
Seconded: Greame Scott.

*3..54pm WB left the meeting*

*Meeting closed at 4.45.pm*

*The next Board meeting will be held Monday 21 November 2022 at 1.00pm*

Chairperson.....

Date.....*21/11/22*

