



# minutes

## **Auckland Bowls Inc**

Monday 24 January 2022, 1.00pm

Auckland Bowls Office

Board Room

### **PRESENT**

Ian Dee (ID) - Chairman

Greame Scott (GS) - President

Michael Feek (MF)

Helen Blick (HB)

John Ross (JR)

### **IN ATTENDANCE**

David Ball (DB) – General Manager

Wendy Brown – Board Secretary (Zoom)

*The Chair welcomed everyone to the first meeting of the year 2022*

*Meeting opened at 1.07pm*

## **1. Apologies**

Rikki Swannell

## **2. Board of Management Business**

### **2.1 Minutes of Auckland Bowls Board meeting held on 20 December 2021.**

#### ***Recommendation***

***That the Minutes of Auckland Bowls Board meeting held on 20 December 2021 to be confirmed as a true and correct record with noted amendment.***

Moved: Michael Feek

Seconded: Helen Blick

*Motion carried*

## **2.2 Corrections to Minutes**

Nil

## **2.3 Matters Arising**

Nil

## **2.4 Conflict of Interest Register**

Nil

## **2.5 Health & safety Report – December 2021**

No incidences to report for December 2021.

## **2.6 General Manager Summary Report**

The GM took his report as read and went through the report with updates given, questions responded to.

### **Key points**

#### **Covid-19**

The GM noted because of moving to the red traffic light system the office would continue to monitor developments on Omicron to identify any potential impacts to bowling and update clubs as needed.

#### **2-4-2 Mixed pairs**

Tournament went well.

The President noted the great feedback he received about the livestreaming.

The GM highlighted the livestreaming analytics included in his report

Discussion held and clarification was given on the analysis of the data.

The GM noted the positive great viewer numbers and new subscriptions to our U-Tube channel.

There was however an incident that occurred which will be handled through our Judicial Committee.

#### **Clubs**

In response to questions, the GM gave updates on individual clubs.

#### **Staff Coaching and Player Development**

The Coaching & Player Development Manager continues to visit and work with clubs.

Coaching clinic starting in February has been fully subscribed.

Liaising with Bowls NZ for the Foundation Coaching event due to be held in April 2022.

### **Marketing Communications**

A lot of activity such as looking at sponsorship, Friday flash, website updates, livestreaming schedules (waiting on confirmation from Bowls NZ).

Planning for the Awards function though mindful of Covid restrictions

Discussion was held on the handbook that was circulated annually, and feedback was noted by the GM for circulation in 2023.

Update given on representative squads and discussion held on the different events scheduled in February and March.

### **National Intercentre Event**

GM advised that following discussion with Bowls NZ that the upcoming Intercentre event will have two Auckland teams (Men's & Women's) participating. This is to ensure there are 4 sections of 7 teams – North Harbour who are hosting the event also will have two teams for the event. Bowls NZ are classifying these as Emerging Players teams (any player which did not make the top side)

GM advised that this was a great opportunity for additional Auckland players to be involved in such a prestigious event.

Discussion held on the Board's role in the selection process of the two teams, and the Board appointing selectors. The GM advised he was having conversations with those who are involved in the process to ensure we have the best teams available for the event.

GM advised that this will incur additional costs for accommodation / travel / hospitality etc. for the second teams.

### **Recommendation**

***That Auckland Bowls Board approves the extra teams playing Intercentre with the additional costs and appropriate management structures in place.***

Moved: Michael Feek

Seconded: Greame Scott

Motion carried

### **Committees**

GM provided an update given on Committees

- There continues to be a vacant position on the Finance Committee being the Independent Chairperson.
- It was noted the Kimberley Investment Committee meeting had been pushed out to 1 February.

- Following the retirement of Rod College from the Rawhiti Committee, Allan Smith (Blockhouse Bay) has been approached to fill this vacant position. Allan is an experienced bowler and is also the Blockhouse Bay Bowls club Treasurer and is on the Blue Waters Community Trust Committee as well as on the Auckland Bowls Judicial Committee.

### **Recommendation**

***That Auckland Bowls Board approves the appointment of Allan Smith to the Rawhiti Trust, conditional on him accepting the position.***

Moved: Michael Feek

Seconded: John Ross

Motion carried

### **Club Development Agreements**

The GM gave an update on his continued communication with several clubs who are interested in new Club Development Agreements.

Club project updates were given by the GM.

The GM advised that the position of Club Support Manager is still to be filled and while there are cost savings it means that this role is continued to be carried by himself.

### **Keep in View**

Life membership nomination to be added.

Affiliation model review to be undertaken by the GM. To be on the February agenda for discussion.

### **Recommendation**

***That Auckland Bowls Board receives the General Manager's report.***

Moved: Greame Scott

Seconded Michael Feek

Motion carried

## **2.7 Correspondence**

Nil

## **2.8 Finance Reports**

- 2.8.1 Minutes of the Finance committee meeting held on 14 January 2022
- 2.8.2 Balance Sheet Report as at 31 December 2021.
- 2.8.3 Profit & Loss Report for the month ended 31 December 2021.
- 2.8.4 Profit & Loss Year End Forecast
- 2.8.5 Rawhiti Bank Investments Summary – December 2021

The GM went through the reports, highlighted key points, and answered queries raised.

***Recommendation***

***That Auckland Bowls Board Inc receives the Finance Reports ended 31 December 2021.***

Moved: Michael Feek  
Seconded: Greame Scott

*Motion Carried*

**2.9 Events and Operations Report**

2.9.1 Minutes of the Operations Committee of Auckland Bowls Board meetings held on 14 January 2022.

HB spoke to the key points and asked for questions. It was noted the Board Chair attended the January meeting as an observer.

The Chair highlighted centralising events, if possible, and discussion was held. HB spoke about COPs and suggested criteria if you won a discipline and rules of participation. Discussion was held on the process.

The GM highlighted associated and hidden costs running events. Discussion was held on potential comms out to clubs.

***Recommendation***

***That the Auckland Bowls Board receives the Minutes of the Operations Committee meeting held on 14 January 2022.***

Moved: Helen Blick  
Seconded: John Ross

*Motion Carried*

**2.10 President Report (*verbal update*)**

The president gave an update on activity in December.

**2.11 Kimberley Investment Committee**

2.11.1 Performance Summary Report – 31 December 2021

The paper was taken as read.

**3 Key Items for Decision**

Nil

**4 Key Items for Information or Discussion**

**4.1 Blue Waters funding Update**

Covered off under finance report and the GM reiterated it was something to keep in mind. He would have a further update after the Blue Water’s meeting tomorrow.

**5 General Business:**

*3.07pm Moved into committee – Ian/Seconded – Michael*

*3.14pm Out of committee*

**5.1 Affiliation fees**

Discussion held, noting the membership based as of 31 December with people joining January/February

**5.2 Constitutional Changes**

The process to collect affiliation fees for Bowls NZ was discussed and the change required to the ABI constitution.

The GM to discuss with the CEO of Bowls NZ.

**5.3 Strategic plan and operational plan**

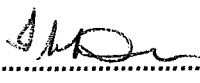
What are the priorities for 2022? The Board to hold a separate strategic session ASAP.

**5.4 Board Agenda**

Covid and future funding discussion to be on the March Board Agenda.

*Meeting closed at 3.21pm*

***The next Board meeting will be held Monday 7 March 2022 at 1.00pm***

Chairperson.......... Date 7/3/22.....