



minutes

Auckland Bowls Inc

Monday 29 November 2021 1.00pm

Auckland Bowls Offices

Via Zoom & in person

PRESENT

Ian Dee (ID) - Chairman

Greame Scott (GS) - President

Michael Feek (MF)

Helen Blick (HB)

John Ross (JR)

Rikki Swannell (RS)

IN ATTENDANCE

David Ball (DB) – General Manager

Wendy Brown – Board Secretary

1. Apologies

Nil

2. Board of Management Business

2.1 Minutes of Auckland Bowls Board meeting held on 26 October 2021.

Recommendation

That the Minutes of Auckland Bowls Board meeting held on 26 October 2021 to be confirmed as a true and correct record with noted amendment.

Moved: Michael Feek

Seconded: Helen Blick

Motion carried

2.2 Corrections to Minutes

Update attendance.

2.3 Matters Arising

MF requested that Keep in View items be included on the GM summary Report in future

The GM gave an update on the current hours and staff workload, noting after discussion with staff their full times hours would continue.

2.4 Conflict of Interest Register

Nil

2.5 Health & safety Report – October 2021

No incidences to report for October 2021

2.6 General Manager Summary Report

The GM went through the report with updates given, questions responded to.

Club interaction and feedback noted as all positive.

ID queried club capability in the financial support process for wage subsidy and resurgence support payments, which the GM confirmed that he was supporting those clubs to complete applications. The GM confirmed most clubs had applied for the Government subsidies however only around half also applied for the Active Sport fund.

The GM confirmed he has a meeting tomorrow to discuss the ABI Judicial Review process in relation to Papatoetoe Hunters Corner.

The GM advised that Avondale Bowling Club SG meeting will be set up late January/early February 2022.

The GM gave an update on Leif Selby who commenced as Coaching and Player Development Manager at the beginning of November 2021.

The GM noted the Operations Committee had been meeting on a regular basis to ensure they stayed on top of rescheduling events and Covid restrictions.

The GM confirmed he hoped to hold a Greenkeepers Committee meeting prior to Christmas.

The GM advised there was a Blue Waters Trust meeting being held tomorrow.

In response to GS's query re the Blue Water's Trust the GM confirmed all relevant information had been sent through to GS's client to manage the gaming venue in Papatoetoe. The GM confirmed he would follow up on progress at the meeting tomorrow.

The GM gave an update on the recent appointments process and further engagement with the recruitment agency resulted in the appointment not being finalised. The Club Support Manager role is now on hold until the New Year.

Vaccination certificate discussion was held, and in particular what were the requirements and responsibilities for Auckland Bowls. It was noted by the GM that all information on guidelines had been circulated to clubs. The GM confirmed it was up to the individual club to decide on the process they follow, and that Auckland Bowls promote and recommend the Bowls NZ guidelines are adopted by clubs.

GS spoke about the process of presenting vaccination certificate and ID at events.

Recommendation:

That Auckland Bowls Board receive the General Manager's report.

Moved: Michael Feek
Seconded Helen Blick

Motion carried

2.7 Correspondence Inwards

Nil

2.8 Correspondence Outwards

Nil

2.9 Finance Reports

- 2.9.1 Minutes of the Finance committee meeting held on 10 November 2021.
- 2.9.2 Balance Sheet Report as at 31 October 2021.
- 2.9.3 Profit & Loss Report for the month ended 31 October 2021.
- 2.9.4 Profit & Loss Year End Forecast
- 2.9.5 Rawhiti Bank Investments Summary – October 2021
- 2.9.6 Rawhiti Provisions Summary – October 2021

The GM went through the reports, highlighted key points, and answered queries raised.

The GM confirmed the total amount received in wage subsidies and resurgence support payment (RSP) with one final payment of RSP to be approved and funds received.

In response to MF the GM confirmed agency recruitment costs were non-refundable and no credit would be given.

HB queried the Prizemoney paid to date – GM advised he would send out a summary to Board Members

Recommendation

That Auckland Bowls Board receives the Finance Reports ended 31 October 2021.

Moved: Michael Feek
Seconded: Ian Dee

Motion Carried

2.10 Events and Operations Report

2.10.1 Minutes of the Operations Committee of Auckland Bowls Board. meetings held on 16 November 2021 and 24 November 2021

HB spoke to the key points and asked for questions, noting the next Operations Committee meeting was tomorrow.

In response to GS querying the distance between Clubs hosting the Battle of the Bridge Event, HB clarified that this Event needed two Green Clubs as there were 16 singles Games for both men and women's Teams. The Clubs available with these facilities were Blockhouse Bay and Papatoetoe Hunters Corner

That the Auckland Bowls Board receives the Minutes of the Operations Committee meetings held on 16 November 2021 and 24 November 2021.

Moved: Helen Blick
Seconded: Rikki Swannell

Motion Carried

2.11 Club Development Manager Report –October 2021 (verbal)

The GM gave a status update on the current work underway with clubs as he continues to work with clubs.

The GM highlighted the CDAs that were still on hold and hoped to move these forward once criteria was agreed and finalised.

2.12 President Report (verbal update)

As a result of the ongoing lockdown the President noted there was little to report.

The President acknowledged the ABI team, the work they are doing and the communication with the clubs to keep them updated, noting the great job they are doing in these difficult times. All feedback he receives from the clubs is positive.

The President conveyed his best wishes to men's and women's and junior teams, Battle of the Bridge. Hoping for a full 2022 season without disruption of lockdowns.

2.13 Kimberley Investment Committee

2.13.1 Performance Summary Report – 31 October 2021

The paper was taken as read.

3 Key Items for Decision

Nil

4 Key Items for Information or Discussion

Nil

5 General Business:

5.1 Rawhiti criteria update

The GM gave an update on the recent meeting on the criteria moving forward and better process for funding applications. Next steps, the proposal would be presented to the Rawhiti committee on the 8 December 2021.

The GM spoke about the proposal, noting they worked on simplifying the process and the timelines of pay outs over a three-year period.

The view was the clubs would utilise the funds to be self-sustainable over the three years. They could utilise the funds subject to the accountability report being provided.

Discussion was held on the proposal and process.

5.2 Covid 19 Vaccination Policy/Guidelines update

The GM gave an update on the policy and guidelines received from Bowls NZ.

The GM also noted that he was waiting on the government announcement for direction and next steps.

Discussion held on the process moving forward and a proactive approach with a suggestion by GS to implement membership cards, which could have all personal details and include vaccination status. GS would like to see Auckland Bowls promoting a membership card, which has several features and functions to ensure the clubs meet compliance.

After further discussion was held it was agreed the GM would discuss the membership card option with Bowls NZ.

5.3 Remuera Bowls subcommittee update

JR gave an update, noting little progress had been made due to the lockdown restrictions. The subcommittee agreed to meet in the New Year to continue discussions and explore the relocation options.

5.4 December 2021 Board meeting TBC

Agreed to have a December meeting, which would be held on Monday 20 December 2021.

5.5 2022 Board Dates

The Board meeting dates were noted and agreed by the Board.

3.08pm The board went into Board only time.

Meeting closed 3.08pm

The next Board meeting will be held Monday 20 December 2021 at 1.00pm

Chairperson.....

Date.....