



minutes

Auckland Bowls Inc

Tuesday 26 October 2021 1.00pm

Auckland Bowls Offices

Via Zoom

PRESENT

Ian Dee (ID) - Chairman

Greame Scott (GS) - President

Michael Feek (MF)

Helen Blick (HB)

John Ross (JR)

Rikki Swannell (RS)

IN ATTENDANCE

David Ball (DB) – General Manager

Wendy Brown – Board Secretary

Meeting started at 1.06 pm

The Chair welcomed everyone, with a special welcome to Rikki Swannell being her first Board meeting.

1. Apologies

Greame Scott

Recommendation:

That the apologies are accepted.

Moved: Michael Feek

Seconded: Ian Dee

Motion carried

2. Board of Management Business

2.1 Minutes of Auckland Bowls Board meeting held on 27 September 2021.

Recommendation

That the Minutes of Auckland Bowls Board meeting held on 27 September 2021 to be confirmed as a true and correct record with noted amendment.

Moved: Michael Feek
Seconded: Helen Blick

Motion carried

2.2 Corrections to Minutes

Nil

2.3 Matters Arising

Nil

2.4 Conflict of Interest Register

The GM confirmed that Rikki Swannell had no conflict of interests.

2.5 Health & safety Report – September 2021

No incidences to report for September 2021

2.6 General Manager Summary Report

The GM went through the register with updates given, questions responded to.

Discussion was held on new appointments while in Level three lockdown. The GM agreed to follow up on reduced hours for new appointments and the Board would revisit the reduced hours at the end of November.

2.7 Correspondence Inwards

2.7.1 Email from Ryman Health Care

Recommendation

That Auckland Bowls Board receives inwards correspondence.

Moved: Michael Feek
Seconded: John Ross

Motion Carried

2.8 Correspondence Outwards

Nil

2.9 Finance Reports

- 2.9.1 Minutes of the Finance committee meeting held on 14 October 2021.
- 2.9.2 Balance Sheet Report as at 30 September 2021.
- 2.9.3 Profit & Loss Report for the month ended 30 September 2021.
- 2.9.4 Profit & Loss Year End Forecast
- 2.9.5 Rawhiti Bank Investments Summary – September 2021
- 2.9.6 Rawhiti Provisions Summary – September 2021
- 2.9.7 Finance Sub Committee of Auckland Bowls Inc Meeting Minutes held 14 October 2021

The GM went through the reports, highlighted key points, and answered queries raised.

Recommendation

That Auckland Bowls Board receives the Finance Reports ended 30 September 2021.

Moved: Michael Feek
Seconded: Helen Blick

Motion Carried

2.10 Events and Operations Report

- 2.10.1 Minutes of the Operations Committee of Auckland Bowls Board. meeting held on 5 October 2021.

HB spoke to the key points and asked for questions, noting the next Operations Committee meeting was tomorrow.

HB advised that the Operations Committee would be relooking at the events programme in person when restrictions were lifted, as opposed to Zoom to reschedule events due to Covid restrictions.

Discussion was held and it was agreed the two events coming up in November would need to be cancelled or rescheduled.

Further discussion was held on interclub events and the priority of these events, noting they have the highest participation.

Recommendations:

That the Auckland Bowls Board recommend to the Operations Committee that they look to reschedule Saturday interclub events instead of the Centre Event planned for the 26/27 March 2022.

Moved: Michael Feek
Moved: Helen Blick

Motion Carried

That the Auckland Bowls Board receives the Minutes of the Operations Committee meeting held on 14 September 2021

Moved: Michael Feek
Seconded: John Ross

Motion Carried

2.11 Club Development Manager Report –September 2021 (verbal)

The GM gave a status update on the current work underway with clubs, noting it was challenging with Covid restrictions in place.

The GM highlighted the CDAs that were still on hold from last month while the Rawhiti criteria brief was being finalised for presentation and decision.

2.12 President Report (verbal update)

No report

2.13 Kimberley Investment Committee

2.13.1 Performance Summary Report – 30 September 2021

The paper was taken as read.

3 Key Items for Decision

3.1 Rawhiti Facilities Enhancement Agreement

- 3.1.1 Mt Albert Bowling Club
- 3.1.2 Auckland Bowling Club
- 3.1.3 Bridge Park Bowling Club
- 3.1.4 Epsom Bowling Club

The GM noted the new application from Mt Albert Bowling Club and the others were on hold while the Rawhiti criteria brief was being finalised.

The GM confirmed Bowls Development Officers already in place would continue to be supported by Auckland Bowls, while going through the criteria process.

3.2 General Regulations Updated October 2021

MF provided the background and highlighted the four clauses that had been changed. MF responded to questions and discussion was held.

The GM confirmed the updated General Regulations would be posted on the Auckland Bowls website this week.

Recommendation:

That the Auckland Board Inc approves the updated General Regulations.

Moved: Michael Feek

Seconded: Helen Blick

Motion carried

4 Key Items for Information or Discussion

Nil

5 General Business:

5.1 Affiliation Fees

MF gave the background on his research on Affiliation Fees for playing members, noting the range across the country. MF also explored and gave an update to the Board on the average salary and wages or honoraria payments across the country.

Discussion was held and it was agreed in the current climate there would be no increase in Affiliation Fees, and it would be revisited in 2022.

Further discussion was held on work that needed to be done to look at future funding for Auckland Bowls. The Chair and MF would meet to look at drafting a proposal.

It was confirmed the fees were approved at the AGM in July 2021 and invoices would be circulated to clubs this week, based on updated Bowls NZ membership as at 31 December 2020.

The Chair recognised and thanked the great work MF had undertaken and reiterated that investigating future funding was imperative.

5.2 Vaccination Guidelines

The GM gave an update on his conversation with the CEO from Bowls NZ and their recommendations and guidelines. This is in the final stages and the GM expected to receive the paper shortly.

Key points:

- Discussion across clubs about mandated vaccinations and how they go about it.
- From Bowls NZ perspective tournaments will only take place at venues and clubs that have a vaccination policy. Players will only be able to enter if they have been double vaccinated.

- Currently operating under level 3 phase 1 until the government have further updates on the traffic light system process.
- Vaccinated certificates won't be available to use until at least mid-December, although the government indicated today it may be as early as end of November.
- The GM noted it would be difficult for clubs to monitor and request medical information. The key is how to manage at the club level.

HB expressed that the Board's role and responsibility was to communicate and encourage people to get vaccinated. It was noted that the first event is 11 December 2021 and the government announcement on 29 November would drive next steps. HB highlighted that Conditions of play would be when the Board should have another discussion around mandating vaccinations.

The GM confirmed he would circulate the Bowls NZ recommendations and guidelines paper to the Board once he received it.

It was highlighted by the GM that Club revenue was dependent on not only corporate and business house bowls events but also on other community groups utilising their facilities. The clubs would need a clear guideline moving forward. It was also noted that it was up to the individual clubs to make the decision on their approach to this issue.

5.3 1 – 5 year's men's - update was given by JR, with little progress made due to Covid restrictions.

5.4 Open Woman's - update given by HB, noting they had managed to come together and get in some practice.

It was confirmed that the 1-5 year's criteria to be on the Operations Committee Agenda for further discussion.

5.5 Remuera Bowls subcommittee

JR gave an update on the Remuera Bowls subcommittee, noting ID, HB and the President of Remuera Club were on the subcommittee. Mr Graeme Bennett was involved in an advisory role.

Mr Ross advised two meetings had been held with some progress made.

Meeting closed 3.11pm

The next Board meeting will be held Monday 29 November 2021 at 1.00pm

Chairperson.....

Date...30/11/21.....