



minutes

Auckland Bowls Inc

Tuesday 27 April 2021 10.00 am
Auckland Bowls Offices
17 Stokes Road
Mt Eden
Board Room

PRESENT

Michael Feek (Chairman)
Helen Blick
Ian Dee

David Ball (*General Manager and Board member*)
John Ross
Greame Scott (*President*)

IN ATTENDANCE

Wendy Brown
Board Secretary

Meeting started at 10.06 am.

1. Apologies

Nil

2. Board of Management Business

2.1 Minutes of Auckland Bowls Inc Board meeting held on 27 March 2021.

Recommendations

That the Minutes of Auckland Bowls Inc Board meeting held on 27 March 2021 to be confirmed as a true and correct record.

Moved: Helen Blick
Seconded: John Ross

Motion Carried

2.2 Minutes of Auckland Bowls meeting held via email approval on 29 March 2021.

That Auckland Bowls Inc Board ratify the following resolution passed via email on 29 March 2021.

Resolution:

That the Auckland Bowls Board approve the application of \$20,000 be submitted to the Blue Waters Community Trust as contribution towards the 2021 – 2022 Administration and Operations Budget of Auckland Bowls.

Moved: Helen Blick

Seconded: John Ross

Motion Carried

2.3 Corrections to Minutes

Nil

2.4 Matters Arising

In response to Ian Dee's (ID) query, clarification was given around the Blue Water's Chairperson vacancy.

The President raised the following points for clarification on decisions made at the March Board meeting as he was absent.

Key items for discussion:

The GM gave a status update on the Auckland Bowls funding application.

5.4 Residency clause.

Helen Blick (HB) provided the background, noting she had a submission later in General Business, which supersedes previous discussion.

4.7 Name Change

In response to the President's query, the GM gave an overview. The GM highlighted the estimated costs associated with the full name change and the current resource focus.

Discussion was held and the Board agreed they were supportive of the name change and would be proceed with the process, for approval at the 2022 AGM.

2.5 Conflict of Interest Register

The following conflicts of interest were given:

- Helen Blick: Open Women's Team Manager
- Ian Dee – Full Playing Member of St Heliers Bowling Club.
- John Ross – Full Playing Member of St Heliers bowling Club

Discussion was held on a Board member's role on the management team for the premier ladies. It was agreed it was sufficient to note this as a conflict.

2.6 Action Register

GM went through the register with updates given and noted. Refer Action Register.

2.7 Correspondence Inwards (refer Agenda)

In response to the Board's queries the GM gave updates and discussion was held.

2.8 Correspondence Outwards (refer Agenda)

In response to the Board's queries the GM gave updates and discussion was held.

That Auckland Bowls Inc receives inwards Correspondence and approves Outwards Correspondence.

Moved: Greame Scott

Seconded: Ian Dee

Motion Carried

2.9 Finance Reports

2.9.1 Balance Sheet Report as at 31 March 2021.

2.9.2 Profit & Loss Report for the month ended 31 March 2021.

2.9.3 Year End Forecast – FY21

2.9.4 Rawhiti Investments report

The GM went through the reports, highlighted key points, and answered queries raised.

The GM highlighted the Year end forecast and the GST and PAYE issues being reviewed and corrected by the Accountant.

Recommendations

That Auckland Bowls Inc receives the Finance Reports ended 31 March 2021.

Moved: Ian Dee

Seconded: John Ross

Motion Carried

2.10 Events and Operations Report

2.10.1 Minutes of the Operations Committee of Auckland Bowls Inc. meeting held on 9 March 2021 and 6 April 2021.

Helen Blick (HB) highlighted key points, discussion was held, and queries were responded to.

Discussion held on expected behaviour on the Green. The GM has met with the Umpires Association and a process has been agreed moving forward.

The Auckland Bowls office to send out a reminder to all Clubs on general behaviour and rules.

Recommendations

That the Auckland Bowls Board receives the Minutes of the Operations Committee meeting held on 9 March 2021 and 9 April 2021.

Moved: John Ross
Seconded: Greame Scott

Motion Carried

2.11 Club Development Report – March 2021

The GM highlighted key points.

Discussion held and the Board's queries were responded to.

Recommendation:

That the Auckland Bowls Board receives the Club Development report.

Moved: Helen Blick
Seconded: David Ball

Motion carried

2.12 President Report (verbal update)

The President gave an update on his activities and participation in events/games over the past month.

The President acknowledged Auckland Bowls management team and the smooth running of events.

Recommendation:

That the Auckland Bowls Board receives the President report.

Moved: Michael Feek
Seconded: John Ross

Motion carried.

2.13 Kimberley Investment Committee

2.13.1 Minutes of the Kimberley Investment Committee meeting held on 16 March 2021.

The GM highlighted key points and responded to Board queries.

Recommendation:

That the Auckland Bowls Inc Board receives the meeting Minutes of the Kimberley Investment Committee meeting held on 16 March 2021.

Moved: Helen Blick
Seconded: Ian Dee

Motion carried.

3 Key Items for Decision

Club Development Funding Application Report

Recommendation:

That Auckland Bowls Inc Board approve for the recruitment of Tania Samarasinghe as the Club Development Officer for St Heliers Bowling Club be presented to the Rawhiti committee for approval.

Moved: Helen Blick
Seconded: Michael Feek

Motion Carried.

3.1 Blue Water Community Trust Application (verbal)

The GM tabled the application for approval of Funds from the Blue Waters Community Trust

Recommendation:

Moved: David Ball
Seconded: Michael Feek

Motion carried.

3.2 Rawhiti Applications: Facility Enhancement Grants for Maraetai and St Heliers Bowling Clubs

Recommendations:

3.2 That Auckland Bowls Inc Board approves Maraetai Bowling Club's new FEG application for \$11,932.

Moved: Helen Blick
Seconded: Greame Scott

Motion carried

**That Auckland Bowls Inc Board declines St Heliers Bowling Club's new FEG application, for \$19,500.*

Moved: Michael Feek
Seconded: David Ball

Motion Carried

**It was noted John Ross and Ian Dee had a Conflict of Interest and did not have a vote.*

3.3 Rawhiti Applications: Club Development funding for Rocky Nook, Howick and St Heliers Bowling Clubs

Recommendations:

That the Auckland Bowls Inc Board defers the Rocky Nook Bowling Club new CDA application and requests more details and breakdown of figures. The monthly payment continues at the current rate until the May 2021 Board meeting.

Moved: Michael Feek
Seconded: Helen Blick

Motion Carried

That the Auckland Bowls Inc Board deferred the Howick Bowling Club application and a meeting to be held with Auckland Bowls Board and Howick Bowling Club to clarify strategic direction and that some amendments are required to the application – to resubmit next Board Meeting in May.

Moved: Michael Feek
Seconded: Greame Scott

Motion Carried.

That Auckland Bowls Inc Board has deferred St Heliers Bowling Club's new CDA application for \$47,000. Additional information is required – to resubmit next Board Meeting in May

Moved: Michael Feek
Seconded: David Ball

Motion carried.

Discussion was held on implementation of a management solution model and next steps to start the process.

2 Key Items for Information or Discussion

4.1 Health and Safety Report – March 2021

No incidences to report.

The GM confirmed a checklist was being developed to include in the umpire's report pack.

4.2 Strategic Plan Review

4.2.1 Summary

The GM gave an overview of the amended Strategic Plan key document and responded to the Board's queries.

It was agreed a separate meeting would be held on Monday 3 May to review and finalise the draft Strategic plan.

4.2.2 Initiatives and Actions

4.3 Blue Water Trustee Committee

The GM gave an update on vacancies and recruiting for new members.

4.4 Intercentre Manager's Reports

The President raised his concerns re having a Board member involved as Team manager. President highlighted the Centre event reports.

The Board discussed the reports, including culture, processes, and player selection criteria.

4.5 Representative Selectors | Coach | Manager 2021/2022

Applications going out to clubs this week. Will also be on website and sent out via Friday Flash.

4.5.1 Papatoetoe Hunters Corner Bowling Club – Update on Indoor Facility

The GM gave an overview and answered Board queries.

5 General Business:

Judicial

Following an incident that occurred at the Remuera Bowling Club, there will be a Judicial investigation into the matter.

2.06 pm – WB left the meeting.

1–5-year Representative Team Correspondence

D Ball updated the Board on two emails received from the management of the 1-5-Year Representative Team.

Representative Teams Intercentre Training

G Scott asked that we should look at playing against more competitively placed regions such as Wellington / Canterbury, to provide a higher quality of competition for the Men’s Open Team.

D Ball advised that there was a significant cost to doing this, plus discussions first need to be had with those targeted regions to fit into their respective bowling calendars. Further reviews would need to be completed and it would only be possible to start this in the 22/23 season.

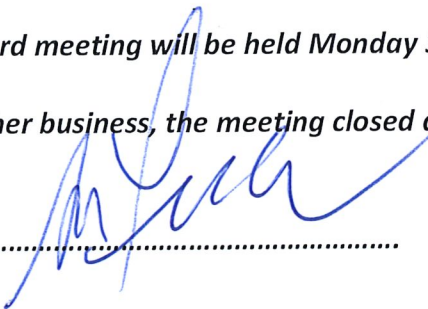
Under 26 - Pairs Tournament – 28/29th August 2021

D Ball advised that Auckland Bowls will be running an inaugural tournament that will showcase the talented young bowlers across NZ. Prizemoney is planned to be \$10K through sponsors with the event to be held at Remuera Bowling Club and will be live streamed.

The next Board meeting will be held Monday 31 May 2021 at 1.00 pm

With no further business, the meeting closed at 2.40 pm.

Chairperson.....



Date.....

31-5-21

MINUTES OF MEETING OF BOARD ONLY MEMBERS OF AUCKLAND BOWLS INC
27th April 2021.

Present: Michael Feek (MF) – Chair, Helen Blick (HB), John Ross (JR), Greame Scott (GS), and D Ball (DB), Ian Dee (ID).

Apologies: Nil

Resolutions: The Auckland Bowls Board may make a decision, by signed resolution or consent in lieu of a meeting. Any such resolution shall be valid as if it had been passed at a meeting of Auckland Bowls so long as:

A: a copy of the proposed resolution is sent to every Auckland Bowls Board Member

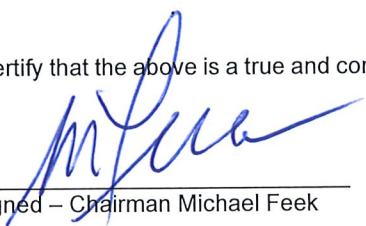
B: over half of Auckland Bowls Board Members sign or consent to the resolution and return evidence of this consent to the Chairperson (or such other person as agreed by the Auckland Bowls Board) by mail, electronic mail, facsimile, or another form of visible or electronic communication, by the date and time specified by the Chairman.

Key item for Decision

Following that the Auckland Bowls Board approve the application of \$100,000 be submitted to the Blue Waters Community Trust as contribution towards the 2021 – 2022 Administration and Operational Budget of Auckland Bowls.

(Moved DB / Seconded MF)

I certify that the above is a true and correct copy of the minutes of the Board of Auckland Bowls Incorporated.


Signed – Chairman Michael Feek

27 - 4 - 21