

**MINUTES OF MEETING OF THE BOARD OF MANAGEMENT OF AUCKLAND BOWLS INC
HELD AT MT EDEN BOWLING CLUB
On Monday 21st October 2019 at 1.00pm**

Present: Jill Fraser (JF), Helen Blick (HB), Michael Feek (MF) – Acting Chair
Murray Dorreen (MD), Greame Scott (GS), Steven Yates (SY), Bruce Anderson (BA), Esther Eu (EE).

Apologies: Nil

Mark Cameron – Bowls NZ

Mark attended the Board Meeting as a guest to present an opportunity to the meeting regarding a Pro-Series Singles Event in partnership with Auckland Bowls. Mark distributed a 1-page Proposal outlining a concept idea formed by SY and himself. This series would involve 6 x Professional Bowlers and 2 x Qualifying Bowlers from two tournaments from around the country.

Overall concept was accepted by the board subject to Financial Cost and Risk to ABI.

A question regarding Limited Membership was asked by the board and MC advised that there is a video being produced by Bowls NZ regarding Membership Options and advised that these membership categories were not taking place until next season.

Bowls NZ have obtained a legal opinion regarding Ellerslie BC and advice given was to try and reach an amicable approach and they have tried to schedule two meetings without reply to date.

Minutes of the Previous Monthly Board Meeting held on 23rd September 2019

The minutes of the Board meeting held on 23rd September 2019 were approved as true and correct subject to the following amendments:

1. HB to provide HP report
2. Remove unanimous as HB abstained to read that motion was passed and HB objected.
3. HB to provide proposal for next Board Meeting

(GS/JF – unanimous)

Matters arising from the minutes of 23rd September:

\$600k commitment to Hunters Corner/Papatoetoe/Kolmar Trust for covered stadium. Advise HCP of this and seek approval from Rawhiti Committee.

(BA/JF – unanimous)

SY to talk to St George Bowling Club.

Defibrillators – Recommendation from recent survey to submitted to next Board Meeting

J1 Bowlers – Check with Bowls NZ regarding Secondary School players joining clubs

Succession Planning – No Names to be mentioned in minutes

Correspondence

Appendix 4 – Advise thanks for your request by UBC however at this stage we are not interested

Appendix 5 – Provide schedule of Attendees for Bowls3Five including sponsors, clubs and Rep players.

Appendix 6 & 7 – Standard Template to be set-up and distributed to all Rep Managements Team Managers to complete following all fixtures

Send Letter to Remuera Bowling Club congratulating them on the opening of the Covered Green Facility
Advise all Zone 1 and 2 Centres that Bi-Annual meetings to be reduced to Annual Meeting scheduled for around about February each year

Inwards Correspondence Received and Outwards Correspondence be received and approved.

(Moved GS and 2nd JF) Unanimous.

Finance Reports

Queries as follows:

Board Expenses – Investigate and advise outcome

Finance Committee Meetings – Invitations to be sent out and dates confirmed for remainder of year.

Reports received.

(Moved GS and 2nd BA) Unanimous

Events and Operations Report

Meeting with Operations Committee held Friday 4th October 2019 and minutes produced.

Board likes format and contributions

Ensure that if there are any matters for Board Approval/resolution that they are listed at the bottom of all future minutes

(Minutes Received JF and 2nd MD) Unanimous

Re-Branding & Marketing report

A proposal of brand refresh was presented concentrating on Auckland Bowls Logo and Graphic design for Company Vehicles to lift professional image of ABI.

Request from Board of 3 x Options to either replace existing vehicles with new Kia Cerato (same colour as GM vehicle), wrap existing vehicles to obtain same image colour with new logo and design or rebrand existing vehicles.

Graham King to provide design

Tagline to remain the same

(Moved BA and 2nd GS) Unanimous

Club Development Report

SY updated Board on meeting with Rawhiti Committee and CDA's that were approved

SC presented summary of further CDA's to be presented to Rawhiti Committee on 1st November 2019. Board agreed with summary provided.

Inform Gerard Hulst re development opportunity for New Lynn Bowling club regarding the land that they sold to possibly buy back and significantly reduced price.

Advise CM that we can no longer comply or service the current contract and proposal that we give necessary notice that contract will not continue past current expiry date of March 2020. CM to be absorbed into ABI operations and discuss how to transition this.

(Moved BA and 2nd HB) Unanimous

Presidents Report

Presidents Report received.

No H&S sign at Remuera Covered Green when all sides are pulled down and requirement to unlock latch of door area.

(Moved EE and 2nd MD) Unanimous

Annual Operational Plan 2019-2020

SY provided a further draft copy for discussion and approval.

Each success measure needs to have outcomes with date achieved and what was achieved with timeframe

Prioritise Operating Plan for tasks to focus on

Provide tasks in critical order and slim down amount of achievements

Remove Management Activities

GM to provide a trimmed down version of Operating Plan with Strategic outcomes including measurable outcomes both financial and within timeline

(Moved MF and 2nd JF) Unanimous

Key Items for Discussion/Decision

Asset Register – Check Equipment listed and also if Laptops registered. Compare with Auditors report.

Change Presidents Message on Website to current

Arrange meeting with Remuera Bowling Club to discuss Covered Green Business Plan document. There needs to be SMART measurements and targets outlined.

(Moved MF and 2nd GS) Unanimous

General Business:

Paper to be provided to the Board on Pros and Cons of Televised Pro Series League. Board are positive about idea but have concerns about financial costs and risk for ABI.

“Have a Go” month working really well! Kohi Bowling Club had over 500 participants attend one of their days. Blockhouse Bay and Auckland Bowling Club have events coming up.

Database - Eliminate Double members of where you are a member of more than one club. Identify Social Members. Accurate Database is critical. Explore opportunity with Sportitude to manage our database.

Marketing Plan to be submitted for next Board Meeting.

Board to decide unified view of disbursement of remaining Avondale Bowling Club funds once property is settled.

Proxy Vote proposed for next AGM – After discussion this was declined by the Board

More alterations to constitution deferred to July AGM

Coaching Strategy – Auckland Bowls to set up Coaching Academy and EE to send through document of Coaching the Coaches and Players. Promote Coaching to Secondary Schools.

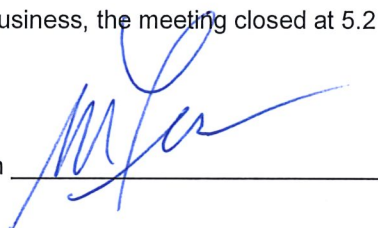
(Moved MF and 2nd GS) Unanimous

The Next Meeting will be held:

Monday 2nd December 2019 at 1.00pm and will be chaired by Michael Feek

With no further business, the meeting closed at 5.21pm

Signed Chairman

A handwritten signature in blue ink, appearing to be 'M Feek', written over a horizontal line.

Date

21/10/19