

**MINUTES OF MEETING OF THE BOARD OF MANAGEMENT OF AUCKLAND BOWLS INC
HELD AT MT EDEN BOWLING CLUB
On Monday 23rd September 2019 at 1.00pm**

Present: Jill Fraser (JF), Helen Blick (HB), Michael Feek (MF) – Acting Chair
Murray Dorreen (MD), Greame Scott (GS), Steven Yates (SY).

Apologies: Bruce Anderson (BA), Esther Eu (EE)

Minutes of the Previous Monthly Board Meeting held on 26th August 2019

Moved that: The minutes of the Board meeting held on **26th August** were approved as true and correct subject to the following amendments:

1. Change Colmar to Kolmar
2. Wording changes as per MF notes sheet
3. In General Business change invoted to involved

(MD/JF – unanimous)

Minutes of the Previous Monthly Board Meeting held on 3rd September 2019

Moved that: The minutes of the Board meeting held on **3rd September** were approved as true and correct subject to the following amendments:

1. Add HB to statement on Avondale Bowling Club point 5
2. Wording changes that St Heliers only had 1 “L”

(GS/JF – unanimous)

Matters arising from the minutes of 26th August:

SY advised of meeting with Kolmar Trust. MF suggested that SY talk to Mark Cameron Bowls NZ to get an understanding of his dealings with the Kolmar Trust.

SY to talk to St George Bowling Club.

SY advised that he met with Adeline Blair, Principal of Kelston Boys High Scholl and advised that the meeting went very well.

SY reported on his meeting with Counties Manukau regarding their future. Presently they are financial with \$30k in bank however they want ABI to take over their centre.

SY confirmed that copies of the Social Bowls Survey had been forwarded to all Clubs.

SY reported we were still waiting for decisions on Hunter Bowls and Giltrap Sponsorships.

Matters arising from the minutes of 3rd September:

Business Plan from Remuera Bowling Club still not received as promised. SY to follow up with Murray Lander and Howard Sandler to find out what the delay is.

Follow up with Clubs regarding Defibrillators and ABI to promote within clubs to ensure we have sufficient coverage in case of emergency.

Moved that: A “Keep in View” section be added to Board Agendas going forward.

(Moved MF and 2nd MD) Unanimous.

Howick Board Update re Covered Green – SY advised that following a Council Only Workshop on August 13th they have now progressed the funding request to the next level of Business Meeting. This is unlikely to occur until Elections are complete.

Pakuranga Hub – SY advised that this is still ongoing and has been delayed even further by the local Scout Group wanting to now join the facility.

Correspondence

Letter received from Allan Smith thanking ABI for the lovely flowers sent for Funeral of Diana.

Moved that: The inwards correspondence be received.

(Moved GS and 2nd MD) Unanimous.

High Performance Report

SY presented Representative Squads for 2019-2020 as per High Performance Policy for Board Approval.

HB advised that the Open Women's squad would only be taking 7 players to National Intercentre Tournament in Wellington and that JF would be their non-playing reserve. This contravenes the selection panel questions to all applicants asking whether they were a "selector" or a "player"? JF advised that based on her interview for Selector role that she confirmed that she would be a selector only and HB withdrew her comment and it was agreed that the Open Women's Representative Team would take 8 players to tournament as per the announcement to all players at the start of the trial process.

HB to provide amendment to High Performance Policy.

Moved that: The report be received.

(Moved MF and 2nd GS) Passed with HB against.

Finance Reports

Moved that: The Financial Reports be received.

(Moved HB and 2nd GS) Unanimous

Events and Operations Report

Moved that: The minutes of the Operations Committee held Friday 13th August 2019 be received.

(Minutes Received JF and 2nd GS) Unanimous

SY to confirm with Bowls NZ regarding J1 bowler if they are younger than 16 and join a club.

Re-emphasis on General Conditions of Play regarding Flat Sole Shoes and quote Rules of Sport.

Marketing report

No report provided as Paul Tuckley on sick leave

Club Development Report

SC updated Board on meeting with Rawhiti Committee and CDA's that were approved

SC presented a summary of a further 7 CDA's for Board approval, to be presented to Rawhiti Committee on 1st November 2019. Following discussion;

Moved that: The applications from Blockhouse Bay, Bridge Park, Glen Eden, Pakuranga and Rocky Nook be approved to be forwarded to the Rawhiti Committee for approval and that SC work further with Mt Albert and New Lynn to refine their applications and then represent them for approval.

(Moved GS and 2nd MD) Unanimous

Presidents Report

Moved that: The Presidents Report received.

(Moved JF and 2nd MD) Unanimous

Annual Operational Plan 2019-2020

SY provided draft copy for discussion and approval. MF advised that what was being presented now, along with the Strategic plan had been previously presented at the Board Meeting of the 13th May. At that meeting the Strategic Plan and the Operating Plan were both reviewed and updated. Both updated documents were deferred for final approval at the Board Meeting on the 27th May. AS he didn't have a copy of the minutes of that meeting it was suggested SY check the minutes of that meeting for the updated versions.

Staff Contracts

SY presented new Employment Agreements for Janine Young and Kristina Fry.

MF advised that the ABI Purpose and Vision statements in both Job Descriptions were not the most up to date versions.

Moved that: The Employment Agreements for Janine Young and Kristina Fry be approved.

(Moved JF and 2nd HB) Unanimous

Website

SY presented detailed requirements document for Board Approved to proceed with selected provider.

MF requested that a link be added to the Clubs Website.

Also add Library for Clubs Resources Page

Add Documents available – e.g. Job Description Template for clubs to use

Moved that: With the addition of the extra functionality identified that the Requirements Document for the Website Redevelopment be accepted, and the selected provider be given approval to proceed with the development.

(Moved GS and 2nd MF) Unanimous

Key Items for Discussion/Decision

- Zone 1 and 2 meetings

Moved that: SY to advise all centres that going forward there would only be an annual meeting instead of current bi-annual meeting.

(Moved MF and 2nd GS) Unanimous

- MF advised of outcome of Bowls NZ AGM – and was noted in minutes
- Avondale Bowling Club – SY to confirm outstanding balance figures and advise FOY & Hulse of this figure to include in the Deed of Assignment Legal Document. MF to approach Gerard Hulst regarding bowling community keeping quiet about potential monetary disbursement options.

General Business:

MF expressed congratulations to Remuera Bowling Club regarding the opening of the Covered Green Facility. SY to write letter to Murray Lander on behalf of ABI.

SY asked if Board interested in wearing new Dynasty Jacket and will provide samples for next Board Meeting.

Succession Planning – SY asked Board what was happening in this area as it had an effect on his reporting lines. 2 people have been approached by Board Members to determine if they would be willing to join the Auckland Bowls Board.

SY provided to meeting with an update on Ellerslie BC.

MD raised Financial Planning for our future. Murray suggested a meeting between BWCT/KIC/ABI to discuss funding into the future for ABI. SY to talk to Chris Day to determine if they would be agreeable to such a meeting.

HB advised that the recent Friday Flash was late in being published. SY advised that Kristina had more urgent matters to attend to that morning hence why it was not published until Friday pm.

HB raised that Selectors/Managers of Representative Teams should be compensated monetarily for all their travels to watch players.

Moved that: HB provide proposal for next Board Meeting

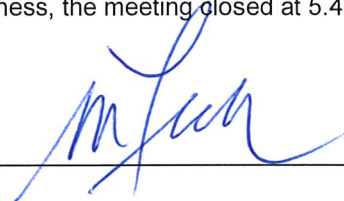
(Moved JF and 2nd GS) Unanimous

The Next Meeting will be held:

Monday 21st October 2019 at 1.00pm and will be chaired by Michael Feek

With no further business, the meeting closed at 5.43pm

Signed Chairman _____



Date _____

21/10/19.